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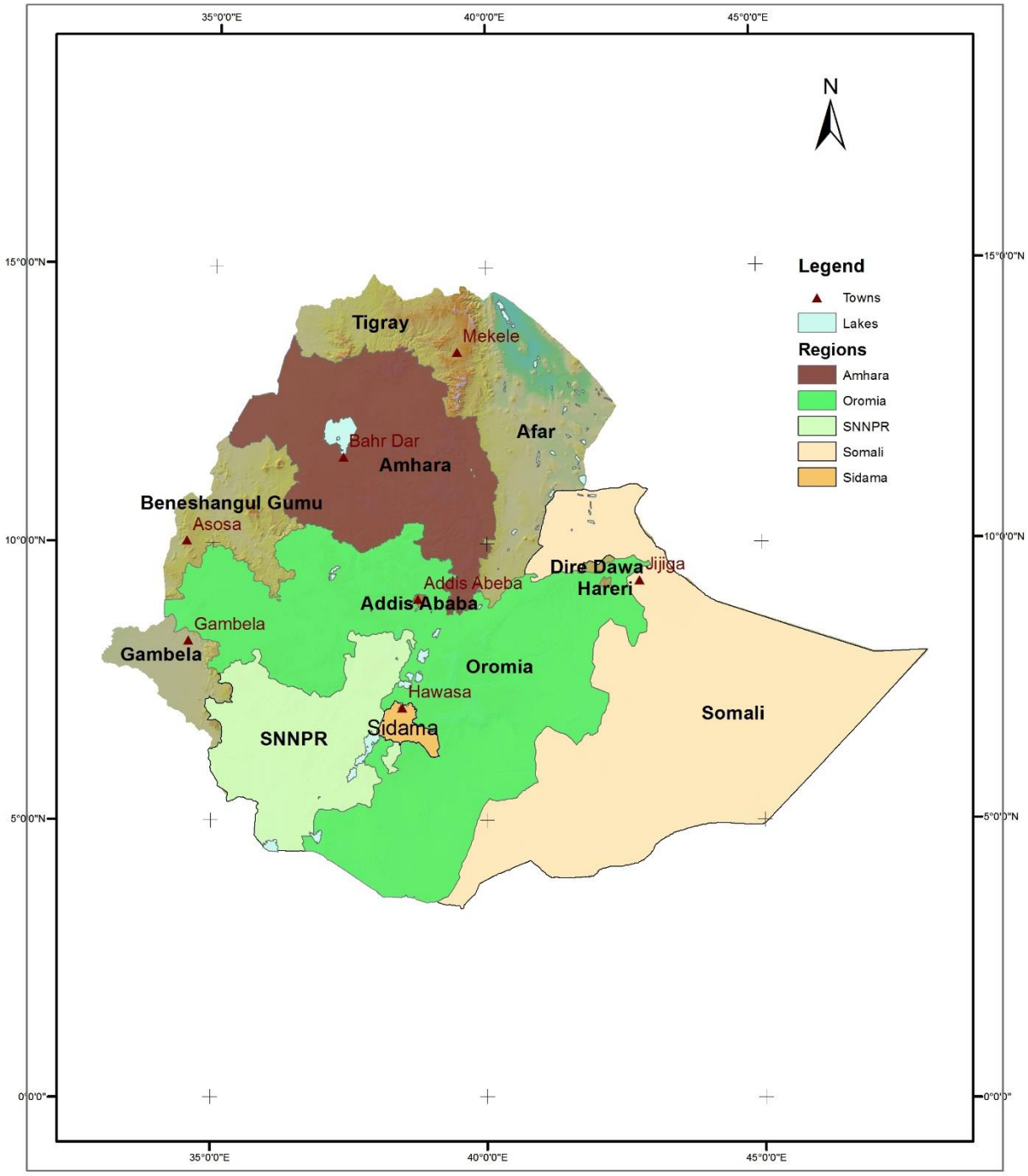
Map of Regions where Decentralization of DRM Project is implemented



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ACRONYMS AND ABBREVIATIONS

ACDRM	Africa Centre for Disaster Risk Management
ADRMC	Amhara Region Disaster Risk Management Commission
AU	African Union
BRE	Building Resilience in Ethiopia
CMDRR	Community based Disaster Risk Reduction
CC	Climate Change
CCA	Climate Change Adaptation
CF	Contingency Fund
CP	Contingency Planning
CRGE	Climate Resilient Green Economy
DRM	Disaster Risk Management
DDRM	Decentralization of Disaster Risk Management
DRMTWG	Disaster Risk Management Technical Working Group
DRM-SPIF	DRM Strategic Programme and Investment Framework
NDRMC	National Disaster Risk Management Commission
EWS	Early Warning System
EU	European Union
EUTF	European Union Trust Fund
GFDRR	Global Facility for Disaster Risk Reduction
GoE	Government of Ethiopia
IGAD	Intergovernmental Organization on Development
OCHA	Office for Coordination of Humanitarian Affairs
ODRMC	Oromia Disaster Risk Management Commission
PCDP	Pastoral Community Development Project
PSNP	Productive Safety Net Programme
RIPA	Resilience in Pastoral Areas
SLMP	Sustainable Land Management Programme
SRDRMC	Somalia Region Disaster Risk Management Commission
SDRMC	Sidama Region Disaster Risk Management Commission
SNNPR	Southern Nations Nationalities Peoples Region
SDRMC	Southern Nations Nationalities Peoples Region Disaster Risk Management Commission
TA	Technical Assistance
TL	Team Leader
ToR	Terms of reference
UN	United Nations
UNDRR	United Nations office for Disaster Risk Reduction
UNDP	United Nations Development Programme
UNICEF	United Nations Children Funds
USAID	United States Agency for International Development
WDRPs	Woreda Disaster Risk Profiles

WFP	World Food Programme

1. INTRODUCTION

This inception report presents an overview of the Disaster Risk Management (DRM) situation in Ethiopia. It further describes in detail activities and work plans that are foreseen in the project as at the inception phase to prepare for smooth initiation of project activity implementation. The Technical Assistance Team (TAT) was mobilized on 3rd August and started with concrete plans to begin proposed activities during the inception phase in line with the requirements in the project Terms of Reference (ToR).

Though the inception phase formally ended on 31 August 2020, due to Covid-19, the TAT and the counterparts faced challenges in conducting meetings and planning sessions in time. This was situated by the necessity to physically travel to the five regions and conducting meetings in the capital Addis Ababa. This slightly delayed compilation of data and inception report than expected.

Accordingly, the project start-up and implementation is further compounded by delayed purchase of cars, motor bikes and office supplies. This has largely impacted the ability of project staff at NDRMC and regions to facilitate project planning and implementations. The TAT is proposing that if allowable, that NDRMC and regions be allowed to spend their contingency funds for car rentals to allow mobility of the project staff.

Consequently, the establishment of the new Sidama region (formally as part of Southern Nations Nationality Region – SNNPR), has provided opportunities for further decentralization efforts in disaster risk Management (DRM). However, there are challenges related to extra support needed to support its institutional set up and extra costs related to unforeseen costs i.e staff, office spaces and supplies, vehicles among others. These and other challenges in distributions of some budget lines may call for possibilities of increased budgets (by EU) for Sidama region.

2. PROJECT SYNOPSIS

The Decentralization of Disaster Risk Management project in Ethiopia (DDRM) is funded under the European Union (EU) Emergency Trust Fund for Africa (EUTF)[1]. The project has three (3) grants: two grants are signed directly with Amhara and Oromia Regions; and the third grant with the National Disaster Risk Management Commission (NDRMC) on behalf of Somali, Southern Nations Nationality Peoples Region (SNNPR) and Sidama Regions.

Grants (3 signed)	**Contract amounts**
1. **Amhara region**	€ 4,825,000
2. **Oromia region**	€ 6,755,000
3. **NDRMC for** 4. **(Somali & SNNPR / Sidama regions)**	€ 9.1milliion (Plus €420,000 for Cars/motorbikes)
Plus - Technical Assistance	€2.5million
TOTAL	**€ 23.6million**

2.1 Project objectives

2.1.1 Overall objective

The project aims to "strengthen households, communities and local authorities to manage and adapt to disasters and other risks, thus reducing their vulnerability, humanitarian and economic impact, as well as irregular migration and forced displacement".

2.1.2 Specific objective

The specific objective is "is to enhance the capacities and systems of the NDRMC and the regions DRMCs to proactively and rapidly help communities cope and be protected in the event of climatic stress and disaster"

2.1.3 Project Results

Results	
Result 1	The capacities of regional and local (Woreda) administrations have been strengthened to improve Disaster Risk Management

[1] https://ec.europa.eu/trustfundforafrica/region/horn-africa/ethiopia/decentralisation-disaster-risk-management-ethiopia_en

Result 2	Result 2: Effective DRR Regional Contingency Fund (DRR-CF) are in place to reinforce preparedness and early response

2.2 The Technical Assistance Overview

The Technical Assistance (TA) service aims to support the Federal and Regional DRM institutions to achieve the objective of the EUTF project "Decentralisation of Disaster Risk Management in Ethiopia", namely: *"to enhance the capacities of the local authorities to proactively and rapidly help communities cope and be protected in the event of conflict and climate stress"*.

2.2.2 TA objective

The TA is specifically ‘’To advise and support the NDRMC and regional institutions involved in DRR on strategies, policies, technical and operational issues related to the implementation of the DRM strategy of the Ethiopian Government’’.

2.2.2 TA purpose

The purpose of the TA is to enhance the capacities of the Federal, Regional, Zonal and Woreda DRM institutions to implement the 2013 “National Policy and Strategy on Disaster Risk Management” and to guide them on strategic, technical and operational matters to achieve efficiency and effectiveness in doing so. The TA services aim to support the implementation of the three EU grant contracts (NDRMC, Oromia and Amhara) with the overall objective to contributing to the realization of the DRM policy (2013) and the 2014 SPIF strategy of the Ethiopian Government.

2.2.3 TA Results

Result 1: **Improved implementation** capacity of the DRM institutions, especially on DRR interventions at Woreda level. Facilitation of tools and methodologies for improved planning, implementation and M&E of the three grants.

Result 2: **Coordination and synergies**: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities (PSNP, PCDP, SLMP and others) and their integration in the Woreda Development Plans.

Result 3: **Policy dialogue and international DRM agenda**: Improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, Intergovernmental Organization on Development (IGAD), African Union (AU), the Africa Regional Strategy for DRR and others.

Result 4: Improve DRM **knowledge management** in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation.

2.3 Project beneficiary and stakeholders

The proposed project beneficiaries and stakeholders include:

- National Disaster Risk Management Commission (NDRMC)

- Regional Disaster Risk Management Commissions or Lead Agencies/Bureaus at the Regions
- Selected Woredas within the Regions targeted (Oromia, Amhara, Somali, SNNP and Sidama Regions)
- Households and communities from the target areas where Woreda Disaster Risk Profiles (WDRP) and Disaster Risk Reduction (DRR) plans are going to be implemented. It also targets those communities where WDRP and DRR plans will start from scratch.
- Lead departments in relevant ministries and sectors as indicated in the DRM policy notably:
    - Ministry of Agriculture and Natural Resources (MoANR)
    - Ministry of Environment, Forest and Climate Change (MEFCC)
    - Ministry of Water, Irrigation and Energy
    - Ministry of Women and Youth;
- Other stakeholders including International/National (INGOs), United Nation (UN) agencies, Faith-Based Organizations (FBOs), Academia and the private sector that will benefit from the different forums and integrated planning.

3. DECENTRALIZATION OF DISASTER RISK MANAGEMENT IN ETHIOPIA

3.1 Overview of DRM in Ethiopia

Despite the most recent positive economic growth, Ethiopia remains vulnerable to a range of hazards notably drought, floods and conflicts that will pose a major threat to sustainable development[2]. Over the last four decades, in particular, Ethiopia faced cyclic episodes' droughts, seismic events and floods affecting the majority of communities and regions.

Ethiopia has recorded major droughts events in history notably 1965, 1972 -1973, 1978-1979, 1983-1984, 1987-1988, 1990-1992, 1993-1994, 2002-2003, 2005-2006, 2007-2008 and 2009-2010[3]. More recently in 2015/16, the El Niño-induced drought caused the wide-scale failure of crops and loss of livestock, impacting farmers and pastoral and agro-pastoral communities resulting in 10.1 million people in need of food assistance and a US$1.4 billion appeal by the government[4]. The same year, an additional 8 million people received assistance from the Productive Safety Net Programme, raising the total requirements for food assistance to more than 18 million[5]. This was followed, in 2017, by a deep Indian Ocean dipole-induced drought in the south and south-eastern Ethiopia with 8.5 million people in need of relief food assistance, for which the government allocated more than US$730 million for affected communities[6].

The current episode of floods has been recorded as one of the most devastating over the last few decades, with displacements, deaths, and damage to infrastructure and disruptions to socio-economic activities. The UN estimates that over 300,000 are displaced and 500,000 affected[7].

Majority of Ethiopia landmass is in the Rift valley with a high level of exposure to seismic disasters. According to the EM-DAT database, from 1900 to 2013 earthquakes in Ethiopia have caused a total of 93 deaths, 165 injured, 420 homeless, and affected 11,000 people, and a total estimated economic cost of more than US$7 million[8].

Consequently, though climate change impacts are reported as a major cause of displacements, International Organization for Migration (IOM) reported that widespread conflicts displaced over 2,035,176 people were displaced between June to July 2018[9].

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[2]Official Statement of the Federal Democratic Republic of Ethiopia, The Global Platform for Disaster Risk Reduction, 2019, Geneva, Switzerland, 13-17 May, 2019

[3] https://www.who.int/globalchange/resources/wash-toolkit/ethiopia-health-sector.pdf?ua=1

[4]K Migiro, New drought strikes millions in Ethiopia, still reeling from El Nino. Reuters. 2017. http://uk.reuters.com/article/uk-ethiopia-drought-aid-idUKKBN1511UH

[5] Ibid

[6] NDRMC, 2017. ETHIOPIA Humanitarian Requirements Document. Joint Government and Humanitarian Partners' Document. https://www.who.int/health-cluster/countries/ethiopia/ethiopia-humanitarian-response-plan-2017.pdf

[7] http://floodlist.com/africa/ethiopia-floods-update-september-2020

[8] - http://www.emdat.be/result-country-profile?disgroup=natural&country=eth&period=1900$2013

[9]IOM, 2018. Displacement Tracking Matrix Ethiopia. Internal Displacement Information Package (IDP). Round 12: July – August 2018. https://displacement.iom.int/reports/ethiopia-%E2%80%94-national-displacement-dashboard-12-july-%E2%80%94-august-2018

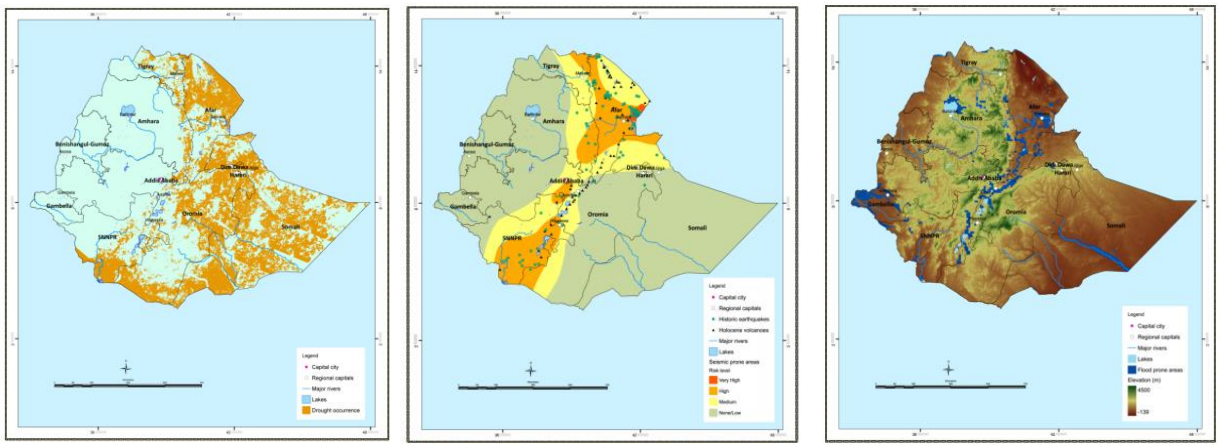
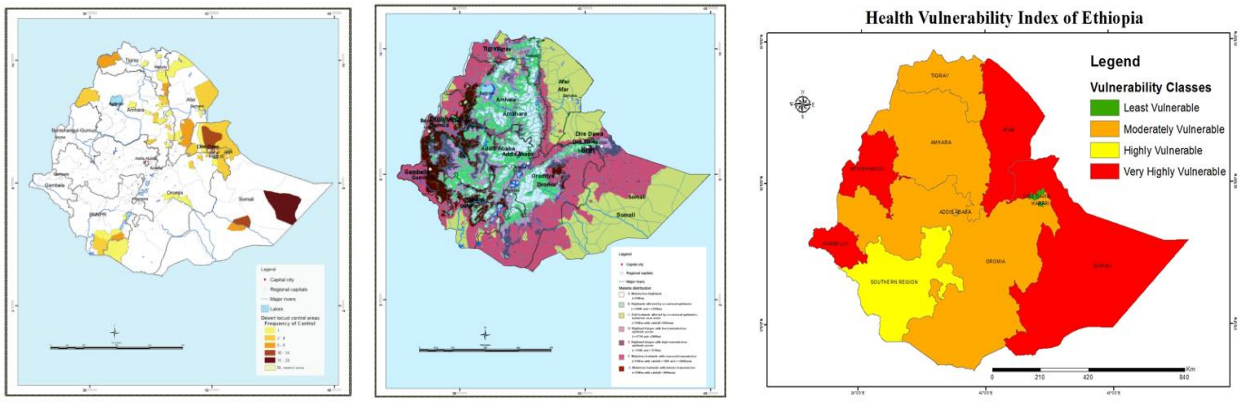


Figure 1: Drought (Left), Seismic (Middle) and Flood (Right) - Map of Ethiopia

Source: Intergovernmental Organization on Development (IGAD), 2020.

According to a study conducted jointly by the Ministry of Health of the Government of Ethiopia and World Health Organization, in 2016, 70 per cent, 20 per cent and 9 per cent of the population are moderate, highly vulnerable and very high vulnerable, respectively, to climate change sensitive diseases (Figure 2)[10].

According to the World Food Programme (WFP), as of June 2020, Ethiopia is one of the most heavily impacted countries from the Desert Locust infestation affecting East Africa[11]. The Desert Locust (DL) infestation started in June 2019, and initially affected the eastern part of the country from two directions (namely from northeast Ethiopia crossing Djibouti, and from Somaliland), and later expanding to the southern and central part of the country. According to FAO estimates, this desert locust infestation is the worst in 25 years in Ethiopia[12]. In February an assessment showed DL infestation had destroyed approximately 36 per cent of crops and led to about a 61 per cent reduction in pasture availability, impacting the already fragile livelihoods of communities. A report in March 2020 from the government of Ethiopia (GoE) indicated the Desert Locust had damaged half a million acres of farmland, part of the 1800 km^2 of the crop, pasture and forest areas invaded by locusts in the country (Figure 2).



[10] https://www.who.int/globalchange/resources/wash-toolkit/ethiopia-health-sector.pdf?ua=1

[11] https://reliefweb.int/sites/reliefweb.int/files/resources/WFP%20East%20Africa%20Locust%20Update%2012%20June%202020.pdf

[12] FAO, 2020. Impact of Desert Locust on Household Livelihoods and Food Security in Ethiopia – Joint Assessment Findings. April 2020
https://reliefweb.int/report/ethiopia/impact-desert-locust-infestation-household-livelihoods-and-food-security-ethiopia

Figure 2: Desert Locust (Left), Malaria (Middle) and Health Vulnerability Risk (Right) Map of Ethiopia

Source**: IGAD, 2020 and Ministry of Health, Government of Ethiopia, 2016.**

There is expected to be considerable damage from Desert Locust to crops and pastures in the upcoming belg season, which will have a critical impact for humans and livestock. In pastoral areas like Somali Region, the impact on pasture will result in the reduction of animal productivity, including milk and decline of livestock prices, thereby directly affecting the food security situation of the pastoral community. Updates released in May 2020 have indicated that existing swarms are continuing to mature and breed over a widespread area of Oromia and SNNP Regions, including the Rift Valley, and new cross-border movements are reported from Somalia and Kenya.

Following the socio-economic impact of COVID-19 is expected to be high in Ethiopia. Modelling conducted by United Nations Economic Commission for Africa (UNECA) estimates that Ethiopia will experience a reduction in economic growth with best-case, mid and worst-case scenarios at 1.2 per cent, 2 per cent and 4.5 per cent, respectively[13].

3.2 Rationale for Decentralization of DRM

Ethiopia is a large and geographically diverse country with an approximate land mass of 1,200,000 Km^2), a total population of about 110million representing 98 nationalities who speak 93 languages. As provided for in the Sendai Framework for Disaster Risk Reduction (SFDRR), an effective disaster policy framework must promote decentralization as a prerequisite of good disaster governance.

With this large landmass and population, decentralization of governance in Ethiopia was prioritized and effected between 19911-2001. The journey in formulating disaster risk management (DRM) policy begun in 1973 through 2013. Over the last decade, the Government of Ethiopia has placed addressing the challenges of climate change and environmental degradation high on its development agenda, endorsing relevant policies, strategies, and guidelines with the potential to bring about integrated rural development.

Decentralization is a key ingredient in mainstreaming disaster risk reduction paradigms. In its report to the World Conference on Disaster Risk Reduction (WCDRR), 20019, NDRMC noted a positive step in decentralization of disaster risk management notably in: "(i) strengthening capacity for understanding and application of disaster risk information through disaster loss accounting and risk profiling; (ii) developing and rolling out of Disaster Risk mainstreaming Guidelines for effective integration of disaster risk reduction and management into sectoral development plans; (iii) strengthening coordination mechanisms for ensuring an inclusive and multi-sectoral approach to disaster risk reduction; (iv) increased political commitment for disaster risk reduction and management, as evidenced through increased budgetary allocation for disaster risk management, including for resilience building, strengthening the multi-hazard early warning systems, as well as for response and recovery interventions; and (v) strengthening the capacity and capability of the government in particular for effective early warning and response systems, whereby response includes recovery and rehabilitation interventions as part of the development programs"[14].

However, to reinforce the sustainability of the results achieved and assure a larger impact in the areas of work, there is a need to invest more strategically on systems building and move more boldly to support the capacity of local administrations in the provision of services, aligning and supporting the woredas development plans to improve people and communities' resilience to specific risks and disasters.

[13] https://ethiopia.un.org/en/49388-un-socio-economic-assessment-covid-19-ethiopia

[14] https://www.preventionweb.net/english/policies/v.php?id=53804&cid=59

The system should be based on sound data and evidence; on effective and targeted information flows for decision making and community DRM; on resources preparedness, ensuring appropriate and timely availability of key resources; on effective implementation capacity, including resource delivery; and on mechanisms for learning lessons and feeding into planning and decision-making. However, six years after its validation, most of the gaps and challenges identified in the DRM-SPIF remain:

- System-level gaps: there is still confusion and overlaps between DRM- Climate Change Adaptation (CCA) and Social Protection leading to duplication of efforts and structures.
- Institutional Capacity limitations: Staff and equipment
- Weak data collection, no unified EW system but information based on standalone projects and poor use of EWS in planning and decision making.
- Whilst there are many international donors and partners providing support to the GoE for DRM, development partners tend to react to disasters as they occur, rather than follow the investment strategies identified and prioritised in the DRM-SPIF. As a result, DRM has not yet been mainstreamed and capacity-building support to the GoE is frequently uncoordinated and focused on crisis management rather than managing risks.
- The presence of oversight operational systems and procedures that are highly centralized limits decentralized DRM functions at regions and Woredas to activate DRR and response actions.
- There is still an element of staggering success in resource-allocation to regions based on different levels of disaster risk management. With uneven success in the numbers of woreda with complete disaster risk profiles and DRR plans, decentralization of DRM will be challenging as resource allocation will be limited to such plans

3.3 Key Institutional arrangements for DRM

Federal level:

The Council of Ministers of Government of Ethiopia established the NDRMC in 2013 out of the need to provide appropriate and timely solutions before, during and after the disaster period at all levels through coordinated, accountable and decentralized system. The Commission is backed by a legal framework to engage all concerned bodies in DRM activities. The legal framework states that the 'Commission is accountable to the Office of the Prime Minister'. As a result, in 2015, the National Disaster Risk Management Commission (NDRMC) was established and moved from the Ministry of Agriculture to the Office of the Prime Minister. The Commission was organized with new structures to coordinate all disaster risk management activities including disaster risk reduction, early warning, emergency response coordination, recovery and rehabilitation activities. Being organized as a part of the Prime Minister's office lent unique authority to the NDRMC to influence various ministries for coordinated action. However, since 2018 the NDRMC was placed as part of Ministry of Peace; this may imply NDRMC to accomplish its mandate of coordinating government sectors and partners in the DRM system as indicated in the DRM policy.

With regard to inter-departmental and inter-sectoral coordination, platforms for disaster preparedness and response, such as DRM Technical Working Group (DRMTWG), Nutrition Task Force (NTF), and Agricultural Task Force (ATF) have been set up. However, the level of participation was not reported to be equal across all sectors. Additionally, the need for inter-directorate networking is import for coordinated DRM implementation. This was earlier facilitated by weekly meetings of various directorates at NDRMC, however, recent changes within the organization and the COVID-19 crisis have resulted in apparent gaps in communication, coordination, and knowledge sharing. This has also affected the integration of different programs and activities of different directorates.

Ethiopia has structures for coordination of both government and donor/NGO actors in DRR activities at the federal level, although some stakeholders question the extent to which NGOs can engage in decision-making. The coordination platforms at the federal level include:

- National DRM Council
- DRM technical working group (DRM TWG)
- National Disaster Risk Reduction Coordination Platform (NDRRCP)
- National Early Warning Technical Committee
- Prioritization Committee
- Integrated Cash and Food Response Committee
- National Emergency Coordination Center
- Agricultural Task Force/ATF/
- National Flood Task Force

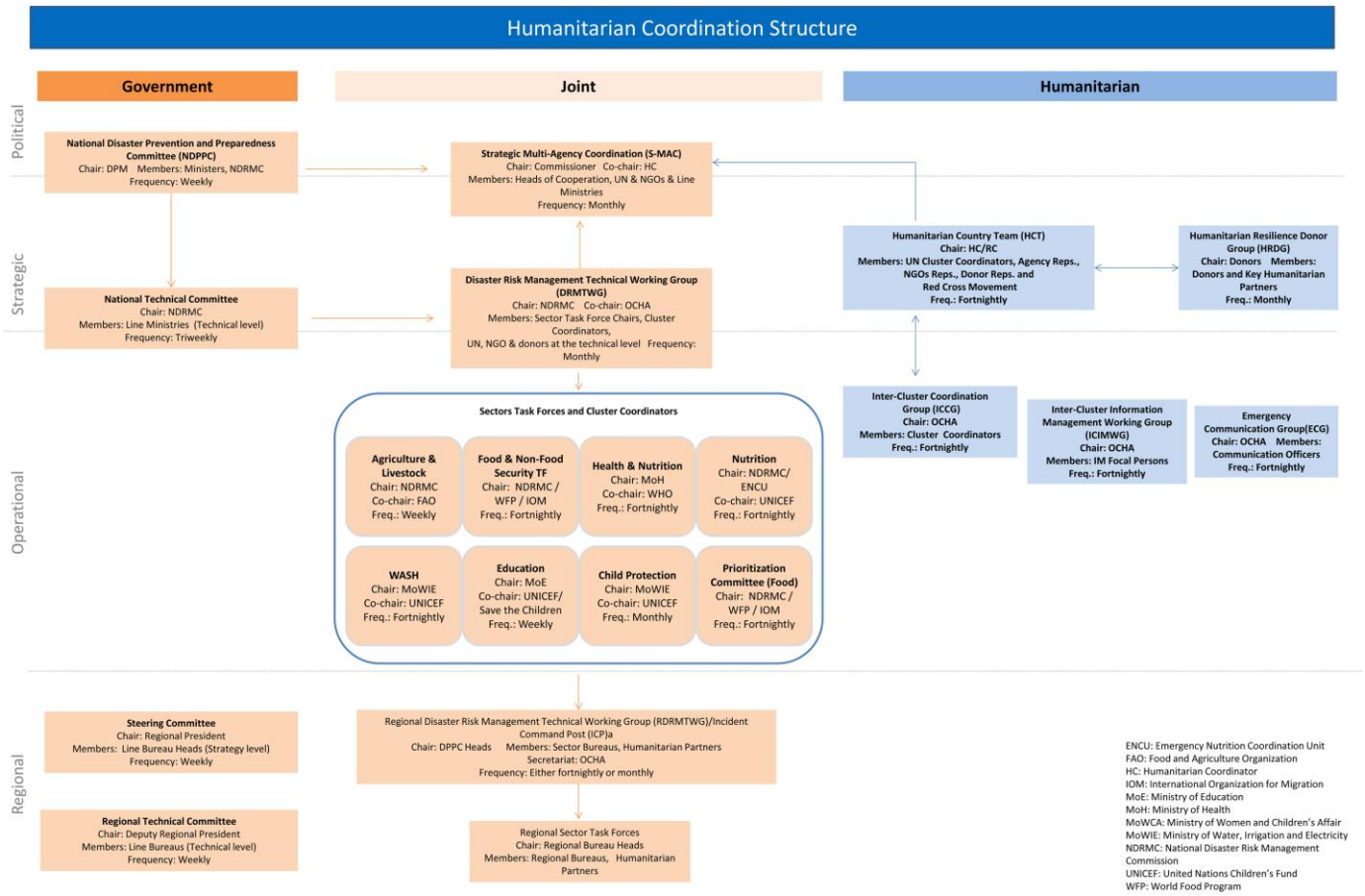


Figure 3: Humanitarian Coordination Structure

Source:https://www.humanitarianresponse.info/en/operations/ethiopia/ethiopia-humanitarian-and-development-coordination-architecture

Coordination at regional and zonal levels

DRM offices at the regional level have been traditionally reporting to their respective agriculture bureau. Following the re-structuring of NDRMC at the federal level, DRM offices at the regional level now

directly report to their respective regional President Offices. This process has been completed in some regions such as Oromia and Somali regions. However, DRM offices at Amhara, SNNPR and Sidama regions are still under the Agricultural Bureau. Moreover, the number of directorates under each DRM office also varies. For instance, DRRR, Early Warning and Response are established as separate directorates at the federal level in NDRMC and the Somali region. In Amhara Region, however, DRR and EW and Response are under one directorate, while in SNNP Region, Food Security Coordination, EW and Emergency Response are established separate directorates. These variations in structural set up have an impact on the coordination and monitoring of DRM activities at the level.

It is evident that the DRM policy has gradually been strengthening in Ethiopia and a new strategic basis for DRM is established. Coordination of organizations working in the field related to DRM has improved, but the scope for improvement remains especially at subnational levels. However, concerns remain over the capacity of government structures to implement DRM policy effectively at all levels without having consistent structures.

Currently, regions have a range of committees, task forces, working groups, and Operations/ coordination centres to coordinate DRM and emergency response. At regional and zonal levels, the Federal structure is replicated but adjusted to the regional contexts and organigrams. However, some structures are not existent in some zones. Usually, there is a regional DRM bureau chairing a DRM Technical Working Group comprising local authorities and technical people from the relevant sectors, donors and UN agencies and NGOs present in the area. The following are relevant DRM coordination platforms at the regional level:

- DPPC- Disaster Prevention and Preparedness Committee from the region to woreda level
- DRM-TWG- Disaster Risk Management Technical Working Group up to woreda level
- ATF- Agricultural task force mainly at the regional level and in some zones and Pastoral Task Force (PTF) for Somali Region.
- WASH TF- WASH taskforce mainly at the regional level and in some zones
- HNTF- Health and Nutrition Taskforce mainly at the regional level and in some zones
- Regional Emergency Coordination Centers

Coordination at Woreda level

Similarly, as per the DRM policy, the Woreda DPPO office is responsible for coordinating and following up the overall DRM implementation at the local level. The Woreda DPPC Committee is chaired by the Woreda Administrator and comprised of the woreda bureau heads, technical experts and partners in the working in the woreda. The committee oversees the DRM implementation at woreda level including the activities of partners. Moreover, there are other taskforces available at woreda level but not consistent across all the woredas.

- Woreda Disaster Prevention and Preparedness Committee
- Woreda EW and Response Technical Committee
- Woreda Health and Nutrition Committee

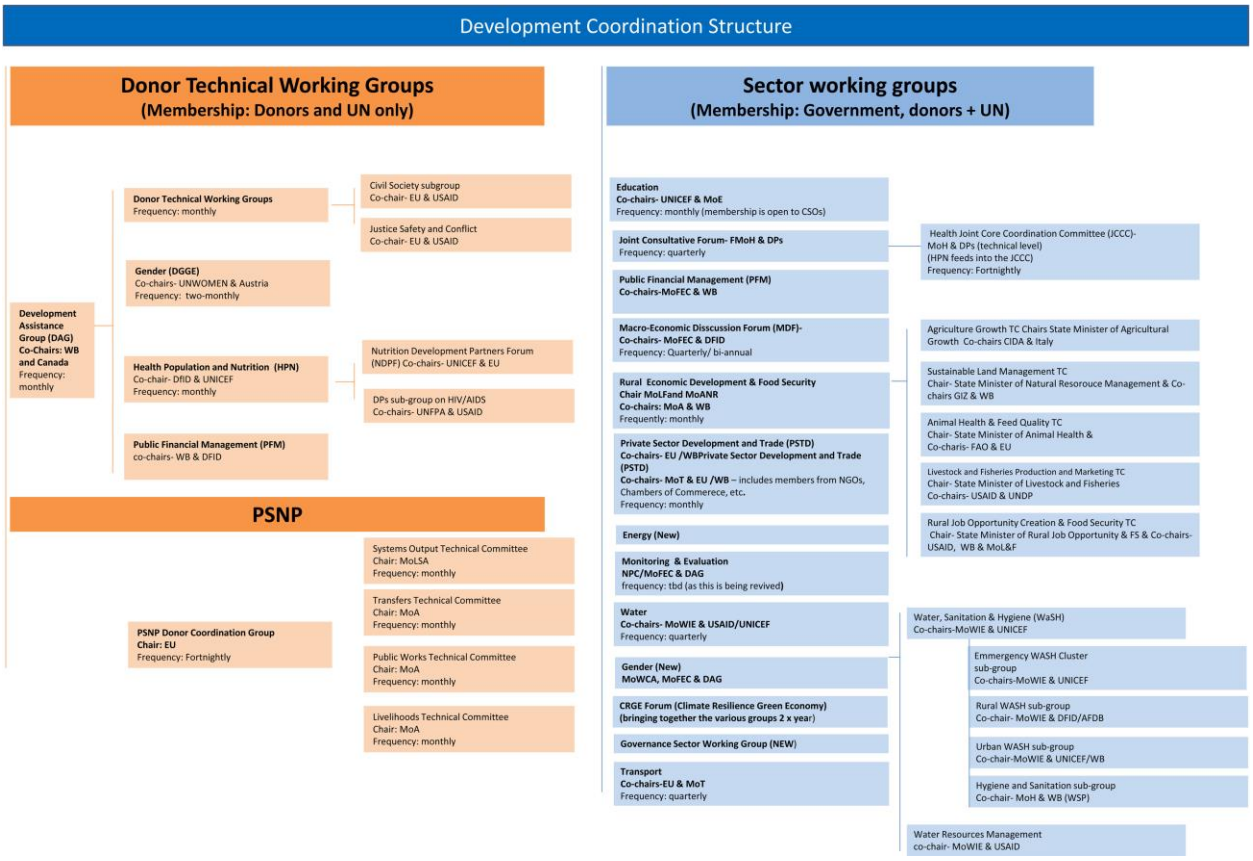


Figure 4: Development of Coordination Structure

Source:https://www.humanitarianresponse.info/en/operations/ethiopia/ethiopia-humanitarian-and-development-coordination-architecture

3.4 The Current Early Warning and Information System

Based on the assessment done at Regional DRM Institutions, the EWS is available and partially functional. However, the data collection, decision making and triggering early warning is very analogue, and that data collection is undertaken using traditional field survey and observation. They do not use spatial data (satellite data) based modelling and tracking systems. Their focus is mainly on drought and flooding early warnings. There is a considerable capacity gap in using satellite remote sensing, GIS modelling and spatial mapping. Besides, there are several EWS that are being exercised by different stakeholders dealing with Disasters in Ethiopia. Therefore, harmonization of the early warning systems and standardization and modernization of data collection is critical. Through this project, capacity building training on the use of remote sensing data and GIS modelling, satellite data download from the Sentinel, METOP, EU JRIS and other NASA satellites data and mapping systems that are freely available on data portals can be downloaded, analysed and interpreted for use in EWS. That is why there is a strong demand for GIS and Remote Sensing training.

TA has established that there are several early warning and information systems in use by various stakeholders across Ethiopia. While this is at least allowing for triggering response interventions, it doesn't provide for a standardized, harmonized single system that will guide in a system ward application of the EWS for early action. TA will support NDRMC as part of the Task Force that will review and

harmonize the EWS for adoption of a functional, effective and efficient EWS. The TA has identified the following EWS in place and uses in Ethiopia for review:

1. Livelihood Early Assessment and Protection Index (LEAP)
2. The multi-agency seasonal food and non-food security assessment
3. The NDRMC fortnightly early warning bulletins and monthly early warning and response analysis bulletins
4. The Livelihood Impact Analysis Sheet (LIAS)
5. Traditional Early Warning Systems and Practices
6. FAO'S Global Information and Early Warning System (GIEWS)
7. USAID Famine Early Warning System Network (FEWS NET)
8. WFP'S FOOD SECURITY AND VULNERABILITY ANALYSIS SYSTEM (FSVAS)
9. CARE USA - Household Livelihood Security Assessment (HLSA)
10. IGAD'S EARLY WARNING SYSTEMS
11. Others

4. UNDERSTANDING OF TASK AND PROJECT PLANNING

4.1 Overview of the task

The consultant understands that the execution of the entire project is guided by the grant agreement documents and details of the TA ToR. The project has three grants agreed by the EUD and NDRMC (including support to Somali, SNNPR and Sidama regions, respectively), ODRMC and ADRMC respectively. The project is divided into three phases namely: inception, implementation and closeout phases, respectively (Table 1). The sections below will, therefore, provide details of tasks proposed by the TA specifically aimed at successful planning, implementation and reporting of the impacts from project activities within agreed timelines.

The primary target groups for this project are the selected woredas within the target regions. The end-users are beneficiaries' households and communities from the target areas where DRR plans are going to be implemented and those where Woreda Disaster Risk Profiles and DRR plans will start from scratch. Whilst the key implementing government partners – the NDRMC and lead agencies/bureaus for specific disasters as indicated in the DRM policy, will be targeted for enhancement of implementation capacities. Accordingly, the project will be implemented at national and regional DRM agencies:

- National Disaster Risk Management Commission
- Oromia Disaster Risk Management Commission
- Amhara Disaster Prevention, Food Security Program and Areas in Need of Special Support Coordination Commission
- Somali Disaster Risk Management Commission
- SNNP Region Disaster Risk Management Commission
- Sidama Region Disaster Risk Management Commission (newly established region after the project was signed)

Moreover, the TA will ensure that the project will bring together and seek a close partnership through coordination with:

- The local authorities at Kebele (village), Woreda (district), zone, and the regional authorities;
- The Ministry of Peace
- The Ministry of Environment, Forest and Climate Change (MEFCC)

- Natural Resources Management State Ministry at MoA (in charge of PSNP and SLMP);
- DRR projects like Building Resilience in Ethiopia (BRE) supported by (USAID/DFID) and Resilience in Pastoralists Areas (RiPA) supported by USAID
- Other stakeholders including NGOs, UN agencies, sector ministries and the private sector that will contribute/benefit from different forums and integrated planning.

Table 1: The project phases

Project phase	Key Activities	Responsible	Deliverable	Duration in months
Inception phase	Familiarizations of contexts, documents, kick-off meetings and planning with beneficiary and DRM institutions/stakeholders	- TAT- TL/KEs - Backstopping Team	Inception report	One - Month
Implementation phase	Provide technical assistance towards the implementation of the project in planning, implementation and reporting of project impacts (to achieve results 1-4)	- TAT-TL/KEs/NKEs - Backstopping Team	Six (6) monthly reports	34 Months
Project closeout phase	Preparation and submission of final reports	- TAT-TL/KEs - Backstopping Team	Final project report	One Month

4.2 Approach to Proposed Technical Assistance

The TA team will be guided by the following principles and approaches in successfully executing the tasks.

a) **Based on ToR:** the TA Team take notice that all the proposed actions agreed with and executed by NDRMC, respective DRM institutions in the regions, communities and individuals are guided by tasks specified in the TOR.

b) **Resilience building:** TA will as much as possible support NDRMC and RDRMCs to implement actions that build the resilience of individuals, community and systems to promote decentralization and sustainability of DRM actions.

c) **Participation:** Decentralization of DRM will only be effective is there is effective and timely participation of all beneficiaries in various processes and actions supported by this TA. TA will specifically prioritize gender mainstreaming and equality in all support provided, planned activities, knowledge management, monitoring of projects and in feedback mechanisms to promote equal participation of both men and women.

d) **Reflections from meetings, feedback and consultations:** During the inception phase and indeed throughout the implementation of the project, TA will work closely with technical staff from all relevant institutions to further detail the required support. These will be guided by reflections from regular consultations, feedback sessions and flexibilities to agree on progress. As much as possible

TA support will be guided by and realities at federal and regions. Therefore, capacity building and other technical support from this action will be based on context.

e) **Review of context:** TAT will continuously conduct independent and joint reviews with beneficiary authority on the changing context to update the needs and requirements to effectively implement the project. This will also be guided by continuous tailor-made thematic and geographic needs assessment of the various DRM institutions technical and operational capacities vis-à-vis required capacities. TA team will continuously make arrangements for training, on job mentoring and consultancies where possible to further build capacities as planned and within budgets.

f) **Review of updating relevant procedures and guidelines:** TA team acknowledges that Decentralization of DRM will require that systems, procedures and guidelines need to function and be responsive to needs to provide necessary platform and in sustaining changes at all levels. The TA will therefore perform a purposeful and targeted review of the functionalities of the systems for early warning, management information systems and geographical information systems (MIS/GIS) and propose changes.

g) **Coordination, networking and collaboration:** TA will support actions that foster coordination, networking and collaboration with various actors in DRM to harmonize approaches and create synergies for impact.

h) **Learning and knowledge management:** TA will conduct an initial assessment of the needs and gaps of various institutions and propose various approaches to improve learning and knowledge management. Emphasize will be on improved methodologies and development of tools to automate access to, analysis and sharing of data and information for early action. TA will support actions that lead to continuous learning from sharing of experiences, studies and events towards Decentralization of DRM as proposed in the ToR and grant documents of beneficiary authority and DRM institutions.

i) **Strengthen visibility and communications:** TA acknowledges that all actions under this project will contribute to the visibility and communications strategy by EUD and the Government of Ethiopia. TA will endeavour to support NDRMC and regional institutions to timely collation and disseminate data, learnings, researches, approaches and all publications.

j) **Gender Equality and Mainstreaming:** This TA will promote gender equality and provide a guideline in mainstreaming gender in all DDRM actions.

4.3 Proposed activities, inputs and deliverables

To effectively support DDRM in Ethiopia, the TAT collated the proposed activities, inputs and deliverables for this project. The guiding points are the ToR, desk review and discussions with beneficiary authority and later will also be informed by the overall guidance by the project steering committee. The TA will support improved capacity for DRM decentralization by individuals and institutions to effectively implement DRM interventions, enhanced coordination and synergies in policy dialogue and knowledge management. The results, activities, deliverables and role of TA during implementation is summarised Table 2 below.

Table 2: Summary of results, activities and deliverables

Results/ Activities	Responsible	Actions	Deliverables/outputs
Project Inception Phase: Month 1			
I.1	TL KE2 KE3 KE4	Mobilization of the consultants' team	- Project team mobilized and in present in project locations
I.2		Analysis of the project environment	- TA completes the contextual analysis of the project environment.
I.3		Preparation of the inception report including Work Plan	- Inception report submitted.
Result 1: Improved implementation capacity of the DRM institutions. Facilitation of tools and methodologies for improved planning, implementation and M&E of the three grants.			
R1.A1	TL KE2 KE3 KE4 NKEs	Support for institutional DRM institutions and contribute to the design of operational plans for resource mobilization patterns	- Operational plans designed and in place for resource mobilization; - Capacity assessment report for resource mobilization by DRM institutions produced;
R1.A2	NKEs	Advice and assistance on project financial management and grant contract management issues related to the EU grants	- Training manual on Financial management and grant contract management by beneficiary institutions - Trained personnel on EU grant and financial management - Audit reports - Reviewed report of audit actions - Grants monitoring reports
R1.A3	TL KE2 KE3 KE4	Developing capacity building and training plans for the relevant staff of all concerned DRM institutions	- Capacity building assessment report - Capacity building materials/manuals - Capacity building and reference/ training materials; guidelines and management tools

R1.A4	TL KE2 KE3 KE4	Advice on the definition of specific preparedness and early response intervention packages including the needs of women	- Gender guidelines included in mainstreaming DRM - DRM training target both men and women - Women integration on DRM planning and budgeting -
R1.A5	TL KE2 KE3 KE4	Strengthening of capacity of community-level planning structures & contribute to mainstream DRR activities & mechanisms	- DRM successfully mainstreamed in Woreda development plans - DRM successfully mainstreamed in planning and budgeting processes across all sectors and levels of Government in Ethiopia. - Comprehensive Risk information systems developed with DRM and Risk data integrated into development planning
R1.A6	TL KE2 KE3 KE4 NKEs	Support for the elaboration of Regional Disaster Preparedness Strategy and Investment Plans (DPSIP)	- Necessary institutional frameworks and governance arrangements in place to facilitate effective DRM mainstreaming. - Clear understanding and internalization of the disaster preparedness strategy and investment plan at least at the regional level.
R1.A7	TL KE2 KE3 KE4 NKEs	Support the DRR and contingency funds in SNNP and Somali Regions, and strengthen the ones in Oromia and Amhara	- Report on the establishment of and triggers to the utilization of disaster contingency funds (Somali, SNNPR and Sidama). - Report on strengthening existing disaster contingency funds (Oromia and Amhara)
R1.A8	TL KE2 KE3 KE4 NKEs	Advice local experts mobilized by the Regions on managerial and administrative issues related to the Contingency Funds	- Review of current contingency planning and funding process & guidelines/tools. - Training on establishment and management of contingency funds. - Appropriate contingency planning process guidelines in place

			- Guidelines for access and reporting of contingency funds - Contingency funds established in regions - Early action reports
R1.A9	TL KE2 KE3 KE4	Contribute to the preparation and the regular update of the Woreda Disaster Risk Profiles (WDRPs)	- Comprehensive Risk information systems developed with DRM and Risk data integrated into WDRPs - Revised methodology for the development of WDRPs
R1.A10	TL KE2 KE3 KE4	Support the establishment of a "DRM Capacity Development Facility" at NDRMC and Regional DRM agencies	- DRM capacity development plan in place - DRM capacity development facility at federal and region DRMCs
R1.A11	TL KE2 KE3 KE4 NKEs	Development of annual work-plans and timely implementation. Hold 2 SC meeting per year. Production of reports on time	- Detailed annual work plans - Steering committee meeting minutes - Agendas, minutes, documentation and reports - Six monthly, annual and final reports
Result 2: Coordination and synergies: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities) and their integration in the Woreda Development Plans.			
R2.A1	TL KE2 KE3 KE4	Reinforcing the efficiency of the DRM coordination framework	- ToR of DRR Coordination and DRM Technical working group - DRM coordination framework among federal, regional and local level, institutions and line ministries and humanitarian actors in place. - Agendas, minutes, documentation and reports.
R2.A2	TL KE2 KE3	Liaise regularly with other key stakeholders involved in DRM/DRR	- NDRMC/RDRMCs coordinates multi-stakeholder DRR annual planning - Joint DRR annual planning (International Day for

	KE4		Disaster Reduction celebrations)
R2.A3	TL KE2 KE3 KE4	Contribute to the EWS functions and strengthening of the coordination mechanisms at different to ensure proper and timely response to the incoming disaster	- EWS harmonization assessment report. - EWS training report. - EWS guidelines and procedure manual. - Technical DRR and Early Warning Bulletins
R2.A4	TL KE2 KE3 KE4	Support the establishment and the functioning of the project's Steering Committee	- ToR of project steering committees (Federal and regions) - Agenda, documentations, minutes and reports. - Policy briefs
Results 3: Policy dialogue and international DRM agenda: the improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, IGAD, AU, the Africa regional strategy for DRR and others.			
R3.A1	TL KE2 KE3 KE4 - Lead	Support analyses & production of communication materials of the DRM institutions to conduct high-level policy dialogue	- Communication and Knowledge Strategy materials - Policy briefs - Visibility and communication materials/strategy - DRM awareness campaign - High-level policy workshops, events, conferences reports - Sendai Framework for DRR Implementation Monitoring report
R3.A2	TL KE2 KE3 KE4	Provide advice and options regarding the DRM Strategy, concept notes and policy reform	- Policy influencing and advocacy strategy - Regional DRM strategies - Updated Federal DRM policy and strategy - Concept notes - Visibility materials
R3.A3	TL KE2 KE3 KE4	Advice on DRM/DRR policy direction & implementation and contribute to overall organizational and sector strategies	- Policy briefs - SPIF implementation annual report - Visibility materials
R3.A4	TL	Facilitate policy dialogue between NDRMC and	- Stakeholder implementation map

	KE2 KE3 KE4	other stakeholders involved in DRM implementation	- Coordination/meetings reports - Policy briefs - Visibility materials
Result 4: Improve DRM knowledge management in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation.			
R4.A1	KE4 TL	Harmonization of the DRM system and advice on the IT specifications, the capacity needs and the system constraints	- DRM Systems & IT harmonization report - Integrated reporting of indicators - Integrated DRM institutions database
R4.A2	KE4	Development of M&E and Knowledge management, organizing events and mobilization of resources for planning & implementation	- A comprehensive DRR information Management System - Evidence-base documentation - M&E System for DRM SPIF - Communication materials
R4.A3	KE4	Improve the Status & Usability of Woreda Disaster Risk Profiling IMS at NDRMC and Regional Websites	- Updated methodology for WDRPs - Access to Websites for WDRPs
R4.A4	KE4	Contribute evidence-base for decision making, high-quality interventions, promote research and innovation relevant to all DRM pillars, monitor and evaluate progress towards the goal of DRM SPIF	- Communications and visibility materials - Policy briefs
R4.A5	TL	Support/advise to DRMC Directors on strategic management matters	- Agendas, minutes, documentation and reports. - ToRs and concept notes
R4.A6	TL KE2 KE3 KE4	Support the setting of a single Early Warning System (EWS) compatible with natural disasters and food security crisis	- Single/Harmonized EWS (natural disasters and food security crisis) - Early action and Impact reports
Project closeout phase: Month 36			

C1	TL KE2 KE3 KE4 Backstopping team	Conduct a review a project handover	- Project handover report
C2		Preparation of submission of the final report	- Final project report
C3		Closeout event	- Agendas, minutes, documentation and reports.

4.3 Inception Activities

The inception phase took place between 3rd August and 18th September 2020. The TAT with NDRMC and regional DRM institutions scheduled meetings to streamline the implementations of the three grants. Below is a summary of actions during the inception phase (Table 3):

Table 3: Summary of results, activities and deliverables

S/No	Activities	Status
1	Recruitment of Project Team	
1.1	- Team Leader + 3 Key Experts (KE 2, KE3, KE4)	Completed
1.2	- Office Manager/Project Assistant	Completed
1.3	- Recruitment of the 3 Non Key (financial) Experts	Initiated/Ongoing
2	Allocation and set up of Office spaces	Initiated/Ongoing
3	Meeting with EUD Task Manager	Completed/Ongoing
4	Introductions and with the beneficiary and regional DRM institutions • Conduct Technical Meetings with NDRMC, Oromia DRMC, Amhara DRMC, SR DRMC, SNNPR DRMC & Sidama DRMC • Support in procurements and logistics planning, staff recruitment etc • Design of work plans and calendar of activities (3 grants and TA) • Preparation of project launch at regions	Completed Initiated/ongoing
5	Meeting other relevant stakeholders and TAs supporting DRM and same beneficiary and regional institutions	Initiated/ongoing
6	Analysis of the DRM context and framing the project environment	Completed
7	Drafting Project Implementation Manual	Initiated/ongoing
8	Establishment of Project Steering Committee (SC)	Initiated / ongoing
8.1	Drafting of ToR for Project Steering Committee	Completed
8.2	Support to NDRMC/Regional DRMCs in establishing Project Steering Committees[15]	Initiated / ongoing
8.3	Confirmation of members of Steering Committee	Pending
8.4	Scheduling of first Steering Committee Meeting	Pending
9	Drafting and submission of the inception report	Completed

[15] Project Steering Committees at Regional level to discuss and validate arbitration and protocols of the DP Contingency Funds when the time comes to approve Woreda DRR plans and contingency plans

4.3.1 Mobilization of Project Team

The Team Leader (TL) and all 3 Key Experts (KE 2,3,4) were mobilized and reported in the first week of August 2020. The team immediately began to familiarize with project documents and scheduled meetings with NDRMC and other stakeholders to initiate inception phase activities. The Project Office Manager/Assistance was recruited within the first month and already providing logistics and operational support to the KEs. The process of recruiting the three (3) project Non-Key Experts (NKEs) is ongoing and are expected to report at the earliest but not later than October 2020.

4.3.2 Kick-off Meeting with EU

The Contractor Project Director, Team Leader and Project Manager had the first kick-off meeting on 31st July a2020. This was an in introductory meeting and frame the inception phase priority actions to be executed by the TAT. The summary of discussions and follow up points are presented below.

Key discussion points:

1. Mobilization of Project Team: The DT Global Project Director confirmed that all the three KEs and the Team Leader will all resume their position in Addis by 3rd August 2020
2. EUD Task Manager provided an overview of Disaster Risk Management in Ethiopia (including a list of DRR Contacts (Annex 7)
3. The EUD Task manager highlighted the following priority actions for follow up by the TAT during the inception phase:
    a. TA team to plan for inception meetings with NDRMC and other DRMC institutions
    b. Review of the DRM context and environment
    c. Discuss with NDRMC establishment of the project steering committee
    d. TAT to review Woredas and/or participate in Woreda selection by regions
    e. Follow up on system audit (by regional NDRMCs – SNNPRs and Somali Region)
    f. Follow up with NDRMC on office space for Key and Non-Key experts
    g. Support in the updating of methodology for the development of WRDPs
    h. Support development or updating pf project implementation manuals
    i. Follow up on procurement of (cars, motorbikes, office supplies) and in the recruitment of staff
    j. Support NDRMC to facilitate the formation of national DRM coordination (plus ta regions) i.e. technical and strategic DRR Technical Working Group.
    k. Prepare and submit inception (TA)
    l. Support NDRMC/RDRMCs to draft six-monthly reports (that are all pending)
    m. Assess and build on the existing capacity to define knowledge management needs
    n. Review the project log frame
    o. Discuss with NDRMC on possible joint planning for International day for disaster reduction (IDDR)

4.3.3 Meeting with NDRMC

The first meeting with the NDRMC Director and TA team was on 6th August 2020. Due to technical hitches, the meeting was held on 9th August 2020 at NDRMC offices. the third follow up meeting was held on 4th September 2020.

Table 4: NDRMC Meeting agenda and action points

Discussion item	**Status/updates/support from TA**
- Introduction of TA Team and DRMC technical teams	- All formal introductions completed. The NDRMC formally introduced the TA to relevant regional DRM DRMCs and other stakeholders
- Status of procurements of cars, motorbikes and office supplies: the procurement process was challenging with delays	- The procurement of cars and motorbikes was challenging with delays in vehicle and motorbike purchases expected to persist.
- Priority actions for technical support to NDRMC	- Immediate support to regional DRMCs in annual work plans, Woreda Selection and EU grant management - Support in updating WRDPs - Assess capacity needs and draw a plan for NDRMC and Regions - TA to support EU guidelines - TA to design templates and support staff recruitment by regions where possible
- Formal introduction and Plans for support to regions	- NDRMC Director expressed the need to immediately plan bilaterally and a quick visit to all the relevant regions.
- Establishment of the Project Steering Committee (PSC)	- Development of the PSC ToR (Annex 1) - Set agenda and secretariat to the PSC

Detailed minutes of the meetings are in Annex 2

4.3.4 Meeting with Regional Commissions

TA made a visit for introductions and technical meetings to the five regional DRMCs under this project. The meetings to the regional DRMC Commissioners and Technical staff centred on introductions to TA, review of the Woreda selected based on criteria set in the TA ToR and changes in context, updates on procurements of vehicles/motorbikes, office supplies and furniture, staff recruitments,

drafting of the annual work plans, establishment of regional project steering committees, project launch and capacity building needs (regional, zonal and Woredas) for effective decentralization of DRM at respective regions.

The initial assessment during the project proposal design and technical visits during the inception phase; showed that across the regions and at NDRMC, there is a need for robust technical capacity building required at the local level. At NDRMC and more so at the regional level, there are capacity gaps to effectively contextualise and decentralise provisions of the national DRM policy and strategies.

The regions will therefore need to build the capacities of technical and political structures relevant to DDRM to Woreda level. and local levels, capacity for the formulation and/or strengthening of national/regional and local level platforms for DRM; and finally the capacity for strong database management and knowledge management at all levels. There was a need to generate evidence and build knowledge management capacities to demonstrate impacts to advocate for the inclusion of Woreda DRR plans into the development plans for funding. As follow up actions the TA compiled the following capacity building needs identified by regional DRM institutions:

1. ***The orientation of the project TA to regional*** - to enrich the political by-in of the project and the empowerment of the regional and even the Woredas levels to successfully implement the project, there is a need to orient regional leadership and create awareness by the leaders on the project rationale, contents, implementation modalities and their specific roles. This involves the design of relevant ToR and conducting the orientation/familiarization workshops for political and technical teams. This will be followed by the launching of the projects per region for visibility and startup.
2. ***Facilitating Woreda EWS and data collection Training***: this training prioritized by all regions will be conducted targeting technical DRR and EWS experts. TA will produce ToRs and standard training manual, facilitate training where possible and link to Universities at regions.
3. ***GIS and Remote Sensing Training***: Almost all of the regions need extensive capacity building on GIS/MIS. This requires the development of ToR, training manual development, facilitation of the training session, establishment of the system in place and a continuous coaching of the trainees.
4. ***Short term Training on LEAP, SPSS and Advanced Excel for the Staff of regional DRMC***: as part of the establishment of strong database management, one of the capacity building needs to be raised by all the regional DRMCs is on SPSS, LEAP and Excel.
5. ***Coordination and Communication: -*** at federal and regional levels, there have been many players in the implementation of and decentralization of DRM activities. To streamline and build the synergies amongst different interventions, the federal and regional DRM institutions have established coordination platforms (steering committees). However, these coordination platforms need to be supported, formalized and/or harmonized to deliver their mandates. TA team will assess coordination platforms and revise or develop ToR and capacity building plan for NDRMC and RDRMCs.
6. ***Contingency Planning, the establishment of contingency funds and triggering action during a crisis:*** the regional DRM commissions have indicated that there is a capacity gap at the regional and Woreda levels regarding the how to develop contingency planning and triggers for accessing contingency funds. SR, SNNPR and Sidama will need support to establish contingency funds; while Oromia and Amhara asked for the review of the guidelines for effective responses.
7. ***Woreda disaster risk profile analysis at the regional level:*** So far, since the start of the Woreda disaster risk profiling activities in Ethiopia, all the analysis is managed at the federal level. Due to a large number of Woredas for which the profiling is conducted, there is usually a delay in handover of the woreda disaster risk profiles to the regions. Hence, one of the requests from the

regions is that the TA team and NDRMC to build the capacity at the regional level so that the analysis will be handle by regions.

8. ***Woreda DRR Action Plan and link to development planning:*** For many of the woredas that have disaster risk profile, the DRR implementation was not completed. Hence, the regional DRM commissions have raised for technical support in providing guidance and building capacity of woreda level staff for DRR planning.
9. ***Woreda disaster risk profiling methodology/tool revision:*** the staff of the NDRM, as well as the regional DRMCs, constantly raised the bulkiness of the tool used in disaster profiling and expensiveness of the methodology and use of the data generated to create WDRPs. It was observed that on average only 30% of the data generated is used. Hence, there is a need for TA to support the process towards the revision of the methodology for the production of WDRPs.
10. ***Early Warning System Strengthening:*** due to the frequent staff turnover of technical staff at Woreda and regional level, there is a need for continuous refresher training (through Train of Trainers (ToTs) to sustain capacity building needs in the future. Ta will produce ToRs and Training Manual for NDRMC and Regions.
11. ***Facilitating the awareness-raising on the GoE's DRM policies and strategies:*** The government of Ethiopia's DRM policies and strategies have evolved over years. Coupled with changes in the ministries, mandates and DRM structures, there is a need to contextualise the DRM policies and strategies to new teams especially at the regional level. The regional DRMCs requested for the presentation of the DRM policy and strategy to regional governments (executive and legislature) to support mainstreaming DRM in development planning and funding cycles.
12. ***Support to NDRMC and regional DRMCs resource mobilization to scale up the decentralization of DRM:*** During the technical planning meetings at federal and regions, the planned versus funded actions were indifferent. The number of Woredas planned for DRPs and DRR planning was less than funded. In addition, the implementation capacity training was also limited in number and scope. Therefore, the TA team was requested to support NDRMC and RDRMCs in resource mobilization efforts and in linking with other donors and projects supporting DDRM in Ethiopia.
13. ***Support the facilitation of experiential learning of the national and regional DRMC staff:*** Experiential learning within the country and out of the country is also requested by the region to be facilitated by NDRMC and TA. The TA team will provide technical assistance during the process (ToR for visits, planning with regional agencies, reports).
14. ***Development of ToR for the different capacity building training in the project proposal:*** As per the plan, there are different regional and local level capacity building activities planned. To standardizing the contents and various process of each training, the regions have requested to get support in the preparation of relevant ToR and manuals for the training.

Detailed Work Plans for all regions is in Annex 6.

4.3.5 Planning with Relevant Technical Assistance Teams

During the inception phase, the TA DDRM was able to schedule meetings with relevant TAs supporting Decentralization of DRM in Ethiopia. The TA was able to schedule meetings with Building Resilience in Ethiopia (BRE), Mainstreaming of Climate-Smart Planning and Implementation Approaches into the Productive Safety Net Program, FAO (Implementation of Integrated Food Security Phase Classification (IPC) to improve food security and nutrition analysis and decision making and DRM mainstreaming support to Ministry of Agriculture) and Resilience in Pastoralist Areas (RiPA).

Key highlights from the meetings include Sharing of various TA ToRs

- Sharing of annual work plans (with clear thematic and geographic focus)
- Conducting joint missions and harmonize technical support to regions
- Sharing the scheduled coordination meetings at NDDRMC and RDRMCs per quarter
- Where possible conduct joint coordination bilateral meetings per quarter based on TAs' thematic and geographic focus
- Develop key messaging, joint visibility and communications plans
- **The details in creating synergies is presented in detail in section 6 of this report**

4.4 Technical Assistance Year 1 Work Plan

Following detailed meetings with NDRMC, RDRMCs, various stakeholders, the TA developed the year 1 work plan presented below in Table 5.

Table 5: Technical Assistance Team Annual Work Plan 2020-2021

S/N	Activities	TAT Responsible	2020					2021							
			A	S	O	N	D	J	F	M	A	M	J	J	A
Inception Phase															
I.	Internalization and Familiarization of the TA project document	TL/KEs													
II.	Conduct familiarization meetings with EU, NDRMC, other stakeholders[16]	TL/KEs													
III.	Conduct technical support visit to NDRMC and regional DRM Institutions (Addis, Bahir Dar, Jijjiga and Hawasa)	TL/KEs													
IV.	Regional Woreda selection, annual work plans and implementation schedule for the year 1 (all grants)	TL/KEs													

[16] Financial management workshop, system audit findings consultation meeting and other capacity building trainings will be included.

V.	Develop ToR and Agenda for the familiarization workshops (RDRMCs),	TL/KEs														
VI.	Support the familiarization workshop by NDRMC and Regional DRMCs	TL/KEs														
VII.	Preparation of Inception report	TL/KEs														
VIII.	Revision and Development of Steering Committee ToR and guidelines	TL/KEs														
IX.	Development of ToR and concept to build synergy among EU and other DRM investment in Ethiopia	TL/KEs														
1. Implementation phase																
Result 1: Improved implementation capacity of the DRM institutions. Facilitation of tools and methodologies for improved planning, implementation and M&E of the three grants.																
1.1	Develop resource mobilization plan and concept notes for DRM additional funding	TL/KEs														
1.2	Advice and assist on project financial management and grant contract management issues	NKEs														

	related to the EU grants															
1.3	Develop relevant capacity building and training plans and manuals for the relevant staff of all concerned DRM institutions	TL/KEs														
1.4	Develop DRM Gender mainstreaming guidelines	TL/KEs														
1.5	Training on Comprehensive Risk information systems	KE-4														
1.6	Development/Revision of contingency planning, contingency funds and triggering guidelines (SNNPR, Sidama, SR, AR, OR)	TL/KEs/NKEs														
1.7	Support to regions in management, administration, use and reporting of the regional Contingency Funds	TL/KEs/NKEs														
1.8	Contribute to regular updating of the methodology for the development of	TL/KEs														

	Woreda Disaster Risk Profiles (WDRPs)															
1.9	Support establishment of DRM Capacity Development Facility" at NDRMC and Regional DRM agencies	TL/ KEs														
1.10	Support planning and reporting on Project Steering Committee Meetings	TL/KEs														
Result 2: Coordination and synergies: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities) and their integration in the Woreda Development Plans																
2.1	- Develop ToR for federal and regional DRM coordination platform - Assess and strengthen/Reinforcing the efficiency of the DRM coordination framework	TL/KEs														

2.2	Support NDRMC/RDRMCs in the regular engagement of stakeholder involved in DRM/DRR	TL/KEs														
2.3	Assess the or Contribute to strengthening efforts to harmonize EWS systems, test their functionality and report on learnings including coordination mechanisms at NDRMC/RDRMCs levels - Facilitation GIS/MIS training - Development of ToR for zonal/Woreda level familiarization, DRR planning, GIS/MIS training, and for other training as well - Provide technical support to woreda	TL/KEs/NKEs														

	EW experts training on EWS data collection, analysis and reporting - Support the regional and Woreda level preparation of disaster risk reduction plan as per standard DRM preparedness activities per EW phase															
2.4	Support the establishment and the functioning of the project's Steering Committee at regions (produce templates for ToRs, Agendas, Meeting minutes templates, reporting structure)	TL/KEs														
Results 3: Policy dialogue and international DRM agenda: the improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, IGAD, AU, the Africa regional strategy for DRR and others.																
3.1	Support analyses & production of communication materials of the DRM	TL/KE4														

	institutions to conduct high-level policy dialogue: - Draft communication and visibility strategy - Produce a report of policy gaps and opportunities for DRM institutions to conduct high-level policy dialogue - Produce a policy advocacy engagement strategy															
3.2	Provide advice and options regarding the DRM Strategy, concept notes and policy reform - Assessment report on DRM Strategy, concept notes and policy reform at the national level and links to regional	TL/KEs 2&3														

	and global DRM frameworks -															
3.3	Advice on DRM/DRR policy direction & implementation and contribute to overall organizational and sector strategies	TL/KEs 2&3														
3.4	Facilitate policy dialogue between NDRMC and other stakeholders involved in DRM implementation	TL/KEs 2&3														
3.5	Support the NDRM celebration of the World DRR Day	TL/KEs														
Result 4: Improve DRM knowledge management in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation.																
4.1	Lead in Harmonization of the DRM system and advice on the IT specifications, the capacity needs and the system constraints for NDRMC/RDRMC	KE4														

4.2	Develop M&E and Knowledge management strategy; support to organizing events and mobilization of resources for planning & implementation of visibility and communication activities	KE4														
4.3	Improve the Status & Usability of Woreda Disaster Risk Profiling IMS at NDRMC and Regional Websites															
4.4	Contribute evidence-base for decision making, high-quality interventions, promote research and innovation relevant to all DRM pillars, monitor and evaluate progress towards the goal of DRM SPIF	TL/KEs														
4.5	Support/advise to DRMC Directors on strategic management matters	TL														

4.6	Support the setting of a single Early Warning System (EWS) compatible for natural disasters and food security crisis															
4.7	Prepare visibility, communications and branding of all EUD funded items for TA project	KE 4														

5. PROJECT IMPLEMENTATION STRUCTURE

5.1 Project governance

The governance of the EU financed technical assistance project will fall within the existing government structures mandated for disaster risk management at federal and regional levels. TA understands that the project governance as presented in the ToR will be unchanged as follows:

A: At federal level:

1. The Project DRM Steering Committee (SC) set up by NDRMC will oversee the performance of the project and validate its strategy. The SC will be chaired by the NDRMC Commissioner (or someone s/he delegates on) and shall be made up of representatives from (i) the Ministry of Agriculture and Natural Resources; (ii) Ministries of Environment, Forestry and Climate Change, (iii) Ministry of Water, Irrigation and Energy, (iv) Ministry of Women and Youth; (v) EU Delegation to Ethiopia (vi) the Donors Coordination Team (DCT) of PSNP (representing the PSNP donors) and (vii) other representatives of stakeholders involved in project implementation.
2. The TA Team based at NDRMC will serve as the secretariat of the SC including preparing draft ToR for the Steering Committee at the beginning of the project as well as preparing minutes of the SC meetings.
3. NDRMC will be responsible for establishing Coordination with other government flagship programmes such as the Sustainable Land Management Programme (SLMP), Pastoral Community Development Project (PCDP), and others are taking place under the Rural Development & Food Security (RED&FS) Secretariat.
4. NDRMC will facilitate coordination with other stakeholders and projects supporting DDRM in Ethiopia. The National Disaster Risk Reduction Coordination Platform (NDRRCP) is been established (with TA as secretariat) to coordinate all DRR initiatives in Ethiopia. TA Team Leader is appointed as the Secretary to the NDRRCP and supports the Chair, Directorate Disaster Risk Reduction and Rehabilitation Director. At regions, its proposed that a replica DRR Coordination platform is established to coordinate similar initiatives at regional levels.

A: At the regional level:

5. The Regional Project DRM Steering Committee (RPSC) set up by RDRMCs will oversee the performance of the project and validate its strategy.
6. The RPSC will be chaired by the RDRMC Commissioner (or someone s/he delegates on) and shall be made up of representatives from (relevant line ministries and regional specific DRM/government projects and other representatives of stakeholders involved in project implementation in specific regions.
7. The KEs TA Team based at NDRMC (for SR, SNNPR and Sidama) and RDRMCs (Oromia and Amhara) will serve as the secretariat of the RPSC including preparing draft ToR for the Steering Committee at the beginning of the project as well as preparing of minutes of the successive RPSC meetings.
8. NDRMC will be responsible for establishing Coordination with other government flagship programmes specific to the regions
9. RDRMCs will facilitate coordination with other stakeholders and projects supporting DDRM in Ethiopia.

10. The committee at the regional level will meet every quarter to undertake the review of the project performance and inform the Project Steering Committee of any strategic issues.
11. The RPSC and RDRMC will establish and support the woreda disaster risk management committee to oversee the planning and implementation of all the activities. The Woreda DRM Committees will meet on monthly basis to review the project progress and provide a report to the regional coordination committee every month.

5.2 Roles and responsibilities of major stakeholders

As indicated in the TA ToR, the role and responsibilities of the major stakeholders in the project remain unchanged and summarized below in Table 6.

Table 6: Major stakeholders roles and responsibilities in DDRM

Major Stakeholders	**Roles and Responsibilities**
EUD	Contracting Authority: contract management, supervision and monitoring, member of the steering committee. Approve activity and expenditure plan of the incidental expenditures agreed with contractor and DRM institutions.
NDRMC	Responsible for the implementation of the project as per the design and with technical support from the Contractor. Also provides office space for TA Team (key experts), organization of the steering committee meetings, coordination with other ministries and institutions implementing programs of similar objectives
Other Ministries	Collaboration and coordination on lessons and proven guidelines to be shared (two-ways) promote disaster risk management across programming
TA Federal team	Support NDRMC in achieving its objectives in DRR; Act as secretariat to the Steering committee. Report on progress on DRR mainstreaming; Ensure the coherence of the capacity building intervention and DRR Mainstreaming with the overall TA team.
TA Regional team	Liaise with all stakeholders at the regional level, an active member of relevant technical committees and task forces, closely work with the DRM counterparts at the regional level, establish working contact with woreda focal persons, and contribute to the overall TA team reporting.
PSNP, SLMP, PCDP, RPLRP, etc. Other: BRE, RiPA	Supervision and monitoring and getting regular programmes updates, provide strategic support on strategic issues, facilitate higher-level consultations and collaborations, higher-level dialogues, share lessons, communication and visibility. Its proposed that there will be a joint monitoring team for all DRM implementation through NDRRCP platform.
IGAD, AU, UNDRR, UNDP, UNOCHA, FAO, UNICEF	Regional and continental dialogue on DRM, mainly the Sendai Framework compliance on reporting, etc.

DRM Steering Committee	Oversee implementation of the project as per the plan, and provide overall direction and strategy of the project
CD Facility	Closely working with the TA team, sharing experiences and lessons, two-way communication and support development of training materials, guidelines and strategies
ACDRM, Universities, Research institutions	Provide scientific/quantified field data on program contribution to adaptation and mitigation, early warning, and feed into DRM dialogue/ finance, training materials, etc.

5.3 Project Management

The DT Global TA Team will provide advice and assistance in the general programme implementation project financial management and grant contract management issues related to the EU grants. The TA teams based at NDRMC and Regions will support the relevant beneficiary institutions to ensure efficient and effective implementation of the three (3) grant contracts. The implementation of TA actions will be managed under the following staff and arrangements.

5.3.1 Staff locations

TAT key and non-key experts will be based in the following locations (Table 7)

Table 7: TAT Staff locations

Location	Duty Station	TAT (KE)	NKE	Other
NDRMC	Addis Ababa	Team Leader (TL), Key Expert (KE) 4	Office Manager/Project Assistant	Office/Project Assistant
Amhara region	Bahr Dar	KE 2	1 NKE	
Oromia Region	Addis Ababa	KE 3	1 NKE	
Somali Region	Jigjigga	(supported by TL/KE 4)	1 NKE	
SNNPR	Hawassa	(supported by TL/KE 4)	1 NKE	
Sidama	Hawassa			

5.3.2 Staff roles and key responsibilities

1. **KE1: Team Leader – Specialist in DRM**
   - Overall responsible for the TAT and support to NDRMC and Regional DRMCs in implementing the project
   - Provide overall technical support towards planning, implementation and reporting of Government of Ethiopia DRM institutions in the decentralization of disaster risk management.
   - Lead the TAT in responding to and linkages with other DRM projects for synergy, complementarities, coherence and coordination.

- Lead in all communications with NDRMC and EU in progress, challenges and successes in the implementation of the project.
- Lead TAT in providing technical support to NDRMC where needed (as part of stakeholders) in the design of tools to update the methodology for Woreda Disaster Risk Profiling, DRR Planning, Harmonize early warning systems, community disaster risk identification and the establishment and access to contingency funds.
- Support the establishment and operationalization of DRR and contingency funds in SNNP and Somali Regions, and strengthen the existing ones in Oromia and Amhara Regions.
- Provide support to NDRMC towards improved coordination of all stakeholders involved in DRM at the federal level.
- Provide technical support to NDRMC and Regions on project financial management and, other grant contract management issues related to the implementation of the EU grants
- Guide technical staff towards the improved capacity to maintain high-level policy dialogue on DRM at national and internationally (links to Sendai framework, IGAD, AU, the Africa Regional Strategy for DRR and others and provide technical support for improved DRM knowledge management in Ethiopia.
- Support/advise to DRMC Directors on strategic management matters such as drafting communication materials and reviewing proposals, programmes and relevant policy researches, etc.
- Support the establishment and the functioning of the EU Project Steering Committee.
- Support (DRM Expert 4) in the process and production of visibility and communication materials as to relates the EU project.
- Overall, The TL will follow up with KE2 & KE3 together with the finance management experts (NKEs) to pay specific attention to explain and support, during implementation, the follow-up of and compliance with the Practical guide to procedures for the grants and its annexes.
- Head the Secretariat Teams for Supporting Project Steering Committee meetings (for following sample action): confirming availability of participants, organizing and facilitating meetings, Agenda setting, sending out invites, ensuring documentations is shared to participants, reporting of minutes and collating follow up actions during meetings at the federal level.

2. KE - 2&3: TA for Oromia and Amhara Regions– Specialists in DRM
   - Support the TL in executing the tasks as it relates to the EU project implemented by Oromia regional DRM commission.
   - Lead in all communications with A/ODRMCs and updating NDRMC, TL/EU in progress, challenges and successes in the implementation of the project.
   - Support for the elaboration of Regional Disaster Preparedness Strategy and Investment Plans (DPSIP.
   - Will support to explain and support, during implementation, the follow-up of and compliance with the Practical guide to procedures for the grants and its annexes.
   - Support the strengthening of and operationalization of DRR and contingency funds in Amhara/Oromia/ regions respectively.

- Support/advise to Regional DRMC Commissioners and Regional DRM Directors on strategic management matters such as drafting communication materials and reviewing proposals, programmes and relevant policy researches, etc.
- Support (DRM Expert 4) in the process and production of visibility and communication materials as to relates the EU project.
- Support the establishment and the functioning of the Amhara/Oromia Region Project Steering Committee
- Support the establishment of a "DRM Capacity Development Facility" at NDRMC and Regional DRM agencies, where needs can be assessed to better define and provide TA assistance.
- Development of annual work-plans and timely implementation of the same.
- Support as part of the secretariat Project Steering Committee meetings (twice per year).
- Support the production of six months' progress, annual and final reports on time
- Provide Support to Regional Project Steering Committee meetings (for following sample action): confirming availability of participants, organizing and facilitating meetings, Agenda setting, sending out invites, ensuring documentations is shared to participants, reporting of minutes and collating follow up actions during meetings at the federal level

4. KE- 4: The TA in Management Information System, Geographic Information System (GIS) and Monitoring & Evaluation
   - Support analyses and production of communication materials of the DRM institutions to conduct high-level policy dialogue inside the country with Federal.
   - Develop the system options for "Monitoring - Learning and knowledge management" including the organization of regular and structured experience sharing events in the DRM institutions; and once defined; support the mobilisation of resources for its planning and implementation.
   - Improve the status and usability of the Woreda Disaster Risk Profiling Information Management System at NDRMC and regional websites - http://profile.dppc.gov.et/Pages/Wereda_Disaster_Risk_Profile_Status.aspx.
   - Lead in advise to DRMC Directors on strategic management matters such as drafting communication materials and reviewing proposals, programmes and relevant policy researches, etc.
   - Support the establishment of a "DRM Capacity Development Facility" at NDRMC and Regional DRM agencies, where needs can be assessed to better define and provide TA assistance.
   - Development of annual work-plans and timely implementation of the same.
   - Support as part of the secretariat Project Steering Committee meetings (twice per year).
   - Support the production of six months progress, annual and final reports on time
   - Lead in the design of GIS, M&E and knowledge management training tools and manuals.

5. NKEs: 3
   - Support NDRMC/RDRMC to ensure that timely replenishment request and possible cash flow problems are sorted

- Advise in implementation and adherence to contracting deadlines:
- Define and advise on eligible expenditure and respect of the EU procurement procedures
- Ensure that there is a reliable accounting system in place vital to financial management and reporting purposes:
- Support in-production of Financial reports, review audit actions and ensure adherence to EU financial procedures
- Overall the NKEs will pay specific attention to explain and support, during implementation, the follow-up of and compliance with the Practical guide to procedures for the grants and its annexes.

5.3.3 TA Staff time allocations

The TA foresee no changes in the proposed and approved staff allocations presented below:

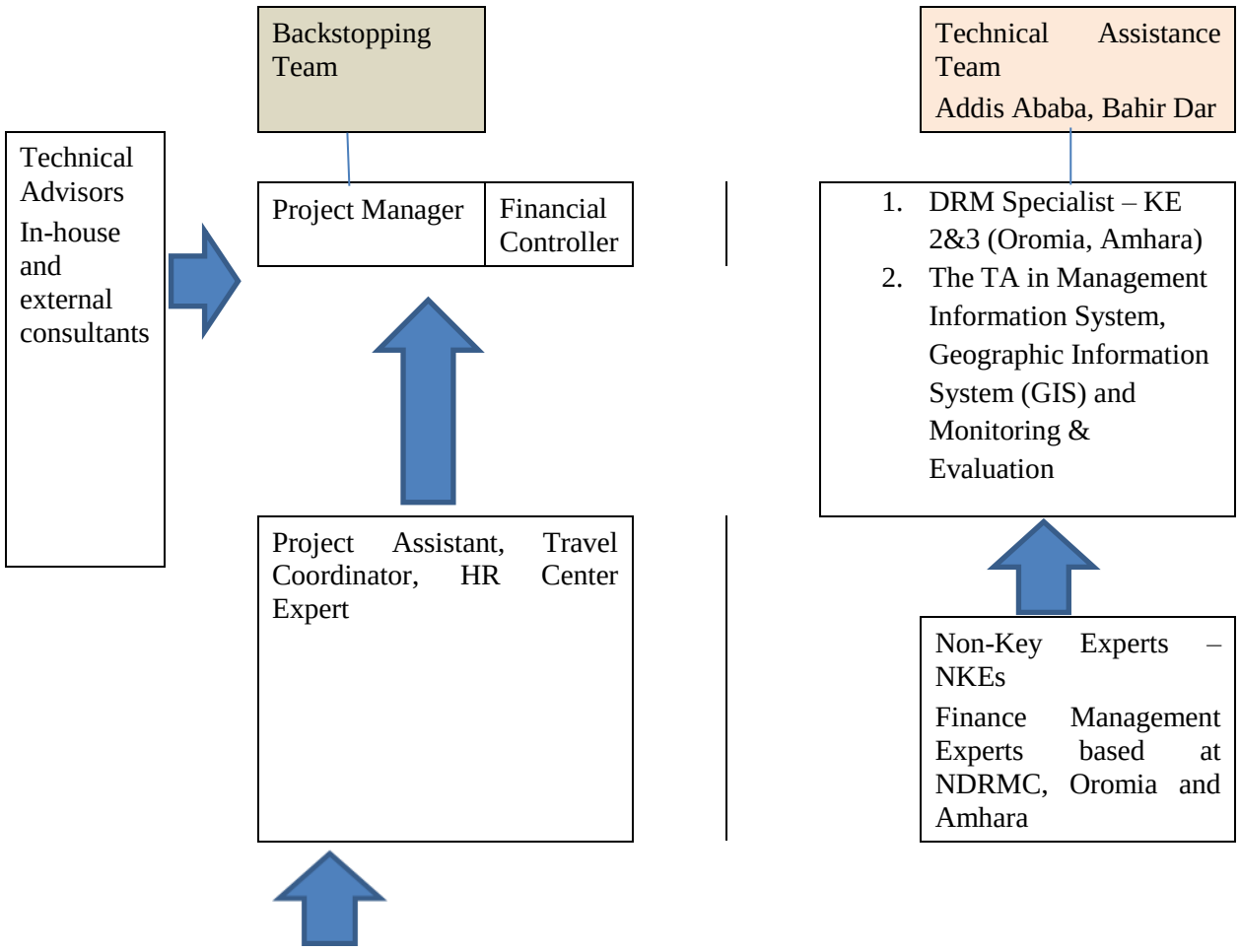
Table 8: TAT Staff time allocation

Month	1	2	3	4	5	6	7	8	9	10	11	12	YEAR 1	CUMULATIVE TOTAL/Expert
KEY EXPERTS AND NON KEY EXPERTS														
TL	20	22	22	22	22	4	22	22	10	10	22	22	**220**	**220**
KE 2	20	22	22	22	22	8	22	22	4	10	22	22	**218**	**218**
KE 3	20	22	22	22	22	8	22	22	4	10	22	22	**218**	**218**
KE 4	20	22	22	22	22	8	22	22	4	10	22	22	**218**	**218**
NKE	0	60	60	60	60	20	60	60	20	44	60	30	**594**	**594**

5.3.4 Backstopping arrangements

The contractor has put in place sufficient capacities to backstop the TAT based in-country from its staff at the headquarters.

The following chart shows the overview of project management modalities provided for by the contractor to support the efficient implementation of the project"



Cross-cutting support: M&E, Gender, MIS, Capacity building, Quality control, Conflict sensitivity, Security

Figure 5: Backstopping Modalities

6. CREATING SYNERGIES WITH RELEVANT TECHNICAL ASSISTANCE PROJECTS

6.1 Other relevant technical assistance projects in DRM

TA identified the following list of ongoing projects with a focus in DRM in Ethiopia with direct on direct support to beneficiary authority (NDRMC) and RDRMCs. The TA has managed to schedule meetings with TAs from some of these projects (while there will ongoing efforts to engage with all these project teams).

1. Building Resilience in Ethiopia (BRE) (DFID)
2. Mainstreaming of Climate-Smart Planning and Implementation Approaches into the Productive Safety Net Program (EU)
3. FAO (Implementation of Integrated Food Security Phase Classification (IPC) to improve food security and nutrition analysis and decision making and DRM mainstreaming support to Ministry of Agriculture)- EU
4. Resilience in Pastoralists Areas (RIPA) – USAID
5. Climate and Disaster Risk Governance; Livelihood recovery for IDPs (UNDP)
6. Strengthening Institutional Capacity &Preparedness for Emergency Response (Asian Disaster Preparedness Centre)
7. Various government projects (One WASH, Health, Ministry of Peace (Refugees and Internal Displacements support).
8. Strengthening Climate Information Systems for Climate Change Adaptation in the Greater Horn of Africa through regional cooperation (IGAD)

6.2 Approach to creating synergies

In consultation with some of the TAs from EU and other donors and collaboration with NDRMC propose the following draft approaches to creating synergies for greater impact.

6.2.1 Project governance and coordination

Where projects have similar governance structures at Federal and Regional levels with several institutions represented at the steering committee it is possible to Harmonize governance and coordination at the strategic level. There will be a need to look for ways to ensure that the steering committees ensure integrated governance for relevant projects to forge synergies at Federal and Regions for oversight roles linking the strategic planning and coordination.

Area of synergy:

- Integrated governance: Project (Federal and regional) steering committee coordination meetings

- Integrated strategic planning: Providing strategic information on Resilience, DRM and CCA for policy formulation and reviews
- Coordinated implementation: Federal and Regional thematic launches (i.e International Day for Disaster Reduction on 13th October)
- Regular reviews: Bimonthly/quarterly thematic meetings by TATs

6.2.2 Target and beneficiaries

Where DRM TAs have similar target beneficiaries notably (common institutions at governance and operational level): TATs to share experience in their technical support to various institutions.

- Ministry of Agriculture,
- Ministry of Water, Irrigation and Energy
- National Disaster Risk Management Commission
- The Ministry of Environment, Forest and Climate Change (MEFCC)
- Ministry of Women and Youth
- Ministry of Health
- Ministry of Peace

6.2.3 Harmonized capacity building (themes and processes)

TAs are centred on capacity building of technical teams at (Federal, regional, zonal and Woreda levels). There will be a need to harmonize areas for capacity building target/beneficiary, themes and processes.

Area of synergy: A Comprehensive approach to capacity building

- Review capacity building plans implemented by various TATs
- Share capacity building plans (overlap regions, zones and Woredas) for 2020-2023
- Plan for joint training sessions at regions/federal level
- Joint sessions to strengthen implementation: financial management, development of tools, support to planning and M&E, liaison with partners and donors

6.2.4 Operational coordination (geographic focus)

NDRMC to facilitate TAs to present various projects geographic locations in terms of regions and Woredas overlap namely in Amhara, Oromia, SNNPR, Somali and Sidama. With this overlap, the TAs teams and projects operational coordination maps can be synchronized to ensure that the authorities and staff involved in policy and implementation are aware of the activity and coordination structures.

Area of synergy: mainstreaming Resilience, Emergency Response, DRM and CCA operational and joint support towards -

- Establishment and strengthening of coordination platforms at Woreda, zonal, regional and federal level
- Conducting joint field missions (similar locations) + technical support
- Establishment of woreda and regional Coordination structures receive information on both projects and how they complement each other.
- Ensuring the sequencing of activities to ensure coherence and complementarities

6.2.5 Thematic focus

Implementation of the activities will take place within the framework of GTP II/III within the overall framework of the GoE structure, rules, regulations & guidelines for resilience building. The TAs are linked as actions related to safety net transfers (preparedness and response) and livelihoods security (Disaster Risk Reduction) at Woreda level.

Area of synergy:

- Woreda development planning process
- Woreda level Disaster Risk Mitigation/Adaptation and Contingency Planning (DRMACP):
  - Identify projects activities identified with overlap (Woredas/regions)
  - Review contingency and response plans
  - Define/review triggers for access to contingency funds
- Woreda disaster risk profiling and implementation plans
- Harmonize implementation manuals (DRM, Project implementation manual) and protocols
- Prioritize to mainstream Climate-smart approaches, methodologies and DRM into other sectors as well as the PSNP4 planning and implementation at Woreda level
- Support for the elaboration of Regional Disaster Preparedness Strategy and Investment Plans (DPSIP)
- Harmonized early warning systems (technical support)

6.2.6 Knowledge management

All the Technical Assistance projects have plans for documentation, Compilation and wider dissemination of success stories, best practices, and lessons learned across the wider spectrum. Comparing the various knowledge management approaches and strategies will support NDRMC to settle for a single inclusive knowledge management system to monitor and report on all progress in project activities and impacts.

Area of synergy:

- Share a review of knowledge management capacities for target beneficiaries.
- Strengthening management information systems (GIS/MIS) to automate data collection and analysis.
- Improved documentation and dissemination of evidence.
- Integrate monitoring, reporting and evaluation systems at all levels (learn from two projects).
- Learning and feedback on project impact (share success and failures)

6.2.7 Visibility and communications

Similar to knowledge management, NDRMC could gain from harmonized approaches to visibility and communications for DRM projects to demonstrate impact to donors and the government of Ethiopia.

- Develop common and key messaging linking Resilience, DRM and CCA projects for EU and other donors
- Compilation and wider dissemination of success stories, best practices, lessons on resilience building, local level mainstreaming etc to concerned government officials and EU for wider dissemination.
- Consistency and common language in communication of project impacts.

7 VISIBILITY AND COMMUNICATIONS

This section presents a general description of the TA proposed strategy and the type of activities dedicated to communication and visibility for the project EUTG-T05.1191 (T005), "Technical Assistance to support the decentralization of the DRM system in Ethiopia".

7.1 Visibility and communications approaches

Therefore, TA proposes a robust visibility and communication plan and strategy to guide in its dissemination of project progress. The objectives of the visibility and communication are to raise awareness of the project and strengthen the knowledge of its content with NDRMC/RDRNCs, EU, other

donors, among national and international stakeholders, through systematic dissemination of the programme activities and results.

The following approaches to visibility and communications in this project:

- Thinking long-term: Visibility and communication TA activities cover the entire project lifetime (36 months.
- Shared resources: Human and material resources, such as those for communication and visibility, will be shared aiming for better coordination of the actions and maximizing the available budget (EU, TA and grants).
- Targeting: Defining target groups, objectives and means of communications
- Capacity building: Capacity building of technical and communication staff at NDRMC/RDRMC
- Networking and coordination: Establishing project visibility and communication network (EU, TAT, NDRMC, RDRMCs)

7.2 Visibility and Communication Strategy

The TA presents a visibility and communications strategy document as a general guideline to manage the DRM Decentralization Project with regards to communication and receiving feedback from the project stakeholders, partners and beneficiaries. TA prioritizes visibility and communications as a strategy that facilitates the decentralization of DRM in Ethiopia. The approaches detailed in the strategy is guided by the Communication and Visibility Manual for EU External Actions and is aligned with the NDRMC and Regional DRM institutions Communication and Visibility Strategies and Plans. Visibility and communication are aimed at promoting the cooperation of Government-UN-EU and national/local partners to deliver on the project goals.

A detailed visibility and communication strategy is presented in Annex 4.

8. MONITORING AND EVALUATION

The current situation on the use of M&E system in tracking DRM results, outputs, activities and milestones of various projects is not well defined and not functional. Overall, detailed indicators are not refined and tracked. There is an M&E unit at NDRMC that's dedicated unit that is mandated to undertakes M&E management on DRM issues in all DRM institutions. Therefore, there is a need to sensitize on the use and the importance of M&E in the DDRM project implementation. The indicators that are defined in the project M&E system by TAT need to cascade down to Regions so that they are aware of what is being tracked and reported during regular reporting and auditing. The national M&E structure should be similar to that of the regions and once the full M&E strategy is developed and M&E plans are put in place, short- training should be given to project managers in Regions.

As such the proposed M&E system will be linked to the following systems for synergy, collaboration and coordination:

- The M&E approach and system of the NDRMC M&E unit that collates all DRR interventions and progress in line with Sendai Framework for Disaster Risk Reduction (SFDRR)
- The Monitoring of the system audit implementation actions conducted by EU prior to start of the grants and that progress will be monitored during the project cycle
- The EUTF MLS system that this project impacts contributes

- The M&E system of other significant DRR investments and Projects i.e BRE, RiPA, IGAD IDDRSI etc.

8.1 Monitoring and Evaluation of the Project Activities

Regular Monitoring and Evaluation of the project results, outcomes, activities and management is one of the key methods by which the project performance and effectiveness are measured. Monitoring and Evaluation (M&E) ensures the successful implementation and achievement of the proposed project objectives. Therefore, provisions were made in the DT-Globe project proposal to set up and deploy a reliable monitoring and evaluation system in close collaboration with the beneficiary institutions namely NRDMC, Oromia and Amhara DRM institutions. The beneficiary institutions are directly involved in the identification and setting up targets and fixing its baselines as indicated in the M&E framework. The following four major aspects of the project will be measured and observed during the implementation of the four result areas.

i. **Monitoring of results** (Result Oriented Monitoring - **ROM**) in line with the **ToR**, the **Logframe** and the **work plan**. This ROM will be conducted based on the indicators that have been agreed upon at the beginning of the project.
ii. **Monitoring of activities: The main objective of monitoring activities is** to ensure a **high standard** (quality) and **timely execution** of planned activities in line with EU procedures, enforcing a constant overview on the Efficiency of the project.
iii. **Monitoring of assumptions and risks: This type of monitoring will deal with risks and assumptions that were** identified in the project proposal, and track their respective influence on the project implementation and performance.
iv. **Monitoring is the TA Services**: This aspect of monitoring refers to the overall supports and services that will be provided by the TAT concerning what has been defined both in the TOR for the TA and the Proposal.

The M&E system is established based on a standard **monitoring and evaluation framework** that contains several descriptive parameters such as indicators, how the indicators are measured, what is the baseline from which the achievements are measured, what are the set targets, frequency of measurement, who is responsible for the target, etc. The parameters are arranged in a matrix form and constitute the M&E framework. The framework is continuously updated based on the different results or outputs obtained in the course of implementation of the project.

The TAT will meet the specific needs and targets of the contracting authority and the various beneficiaries, and this satisfaction is shown to the extent that the Contingency Funds contributes to the achievement of the expected result. This contribution will be translated into concrete activities that, in the case of the Contingency Funds, will be projects and initiatives to be financed with contributions from the Fund; as well as support activities carried out in the area of technical management, advice, and development of communication and visibility initiatives.

8.2 Defining indicators for monitoring and evaluation of the project:

Participation of the NDRMC and the regions is essential for the definition of useful and well-grounded indicators. In this regard, a participatory approach is used in order to develop a selection of indicators that respond to specific realities. Three categories of indicators are defined for the smoother monitoring of progress that will be made in the project implementation. These are (i) Financial indicators that are aimed at monitoring of the financial progress, (ii) Technical indicators are those used to monitor technical achievements, and (iii) Cross-cutting themes such as on gender, environmental sustainability, ethnic minority monitoring indicators.

The indicators that are defined under the above three categories are objectively verifiable and SMARF (Specific, Measurable, Attributable, Realistic and Focused). At this inception stage, most of the indicators are defined as indicated in the M&E framework. The remaining ones are finalized and refined in one-month time based on additional consultations and discussions that will be held with NDRMC, the beneficiary Regions and EU Delegation to Ethiopia. The management indicators that are aimed at monitoring the TA service are prepared and implemented by DT-Global to verify compliance in time and form of expected results.

8.3 Conducting monitoring and Evaluation Activities:

Based on the indicators already defined and aligned during the review and approval process of the inception report, and incorporating the measurements presented in the baseline, the M&E expert will prepare an M&E plan and evaluation framework. The plan will include the information mentioned above, as well as a detailed plan stipulating the periodicity of the measurement of indicators. The plan will be circulated to EUD to Ethiopia and the project Steering Committee (SC) to receive their comments. The report will be generated every time monitoring exercise is conducted based on the plan.

8.4 Project logframe:

Due to limitation in time and delayed establishment of the project steering committee, coupled with restrictions ion technical teams from NDRMC and RDRMCs to location, the proposed project logframe is still in draft pending approval.

Result Chain	Indicator	Definition	Baseline	Target	Data Source	Frequency	Responsible	Reporting
i. Overall Objective								
Support the Federal and Regional DRM institutions to achieve the objective of the EUTF project "Decentralisation of Disaster Risk Management in Ethiopia".	**The number of** people in need of humanitarian assistance is reduced.	Regular assessments will be conducted	8,400,000	7,900,000	• Federal and regional government statistics and reports • Reports from international agencies (UNDP/UNDRR, OCHA, WB, etc.) • Reports from NGOs.	Three years	M & E Expert	Final Report of the project
	Percentage of people living in woredas classified with high severity of need is reduced	Regular assessments will be conducted	33%	28%	• Federal and regional government statistics and reports • Reports from international agencies (UNDP/UNDRR, OCHA, WB, etc.) • Reports from NGOs.	Three years	M & E expert in collaboration with the Federal and Regional project managers	Final Report of the project
ii. Specific Objective								
Advice and support the NDRMC and regional institutions involved in DRR on strategies, policies, technical and operational issues related to the implementation of the DRM strategy of the Ethiopian Government.	Number of Regional Disaster Preparedness Strategy and Investment Plans (DPSIP) developed	Data collected from NDRMC and Regional DRM institutions	0	4	NDRMC and Federal DRM institutions	Three years	M & E Expert and Federal and Regional project managers	Final Report
	Number of Effective DRR regional Contingency Funds (DRR-CF) are in place to reinforce preparedness and early response.	Data collected from NDRMC and Regional DRM institutions	2	4	NDRMC, Ministry of Finance and Federal DRM institutions	Three years	M & E Expert and Federal and Regional project managers	Final Report
iii. Purpose								

Result Chain	Indicator	Definition	Baseline	Target	Data Source	Frequency	Responsible	Reporting
Enhance the capacities of the Federal, Regional and District DRM institutions to implement the 2013 "National Policy and Strategy on Disaster Risk Management" and to guide them on strategic/policy, technical and operational matters to achieve efficiency and effectiveness in doing so the TA services aim to support the implementation of the three EU grant contracts (NDRMC, Oromia and Amhara) with the overall objective to contributing to the realization of the policy and the 2014 SPIF strategy of the GoE.	Number of government authorities and/or communities that adopt and implement local disaster risk reduction strategies and initiatives	Based on assessments and review reports of the project	173	244	• Reports from international agencies (UNDP/UNDRR, OCHA, WB, etc.) • Regional and woreda level monitoring • Woreda preparedness, mitigation and adaptation plan • Woreda/zonal/regional government relevant records/ statistics • Six Months Monitoring reports of the project • External final evaluation report	Three years	M & E Team at Federal and Regional project office levels	Final Project Report
	Number of people from vulnerable communities (disaggregated by sex, age and locality), as well as refugees and displaced people, with access to basic social services such as health, education, hygiene-water-sanitation, reproductive and sexual health care services	Based on assessments and review reports of the project	• 20% sanitation services • 37% electricity services 48% drinking water	• 23% sanitation services • 40% electricity services 53% drinking water	• Reports from international agencies (UNDP/UNDRR, OCHA, WB, etc.) • Government relevant records/statistics • National statistics • Six monthly Monitoring reports of the project • External final evaluation report	Annual	M & E Team of the Project	Annual Reports
iv. **Out puts/ Expected results**								
Result 1: Improved implementation capacity of the DRM institutions, especially on DRR interventions at woreda level. Facilitation of tools and methodologies for improved planning, implementation and	Number of staff from local authorities, basic services providers and civil society participants (NGO, private sector, etc) benefitting from capacity building	Based on six-monthly reports and assessment to generate the reports	0	250	• Woreda relevant sector office records/statistics • Activity records and assessment evaluation • Quarterly Monitoring reports of the project • External final evaluation report	Over three years	M & E Team of the project both at Federal and Regional levels	Reported every six months as a component in the monthly report

Result Chain	Indicator	Definition	Baseline	Target	Data Source	Frequency	Responsible	Reporting
M&E of the three grants.	for strengthening services delivery.							
	Number of Woreda Disaster Risk profiles (WDRP) elaborated with the direct participation of community members and in place.	Evaluation of project implementation based on assessment in the four regions (Oromia, Amhara, SNNP, Somali and Sidama)	450	550	• Regular progress report received from Regional project managers, TAs and NDRMC • Federal and regional government statistics and reports • Reports from international agencies (UNDP/UNDRR, OCHA, WB, etc.) • Woreda relevant sector office records/statistics • Biannual and Annual External Monitoring reports • External final evaluation report	Six monthly. However, the total 100 will be achieved in the three years.	M & E Teams	In the six monthly and annual report.
	Number of Woredas that have elaborated a Mitigation and Adaptation Plans (MAP) with the direct participation of community members and is effectively in place.	Evaluation of project implementation based on assessment in the four regions (Oromia, Amhara, SNNP and Sidama)	170	240	• Regular progress report received from Regional project managers, TAs and NDRMC • Federal and regional government statistics and reports • Reports from international agencies (UNDP/UNDRR, OCHA, WB, etc.) • Woreda relevant sector office records/statistics • Biannual and Annual • External Monitoring reports • External final evaluation report	Six monthly. However, the total 70 will be achieved in the three years.	M & E Teams	In the six monthly report.
Result 2: Coordination and synergies: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities (PSNP, PCDP, SLMP and others) and their integration in the	Number of meetings of the relevant working groups, technical committees and task forces in Ethiopia Particularly the Livelihoods Working Group of PSNP and the Strategic: Disaster Risk Management	Counting number of meetings held	0	24	• NDRMC and TAT • Policy, strategy, guidelines, and action plan documents jointly adopted by stakeholders. • Minutes of meetings of the different working groups, or equivalent • Initiatives for the streamlining of synergies between flagship programmes adopted • Quarterly Monitoring reports of the project • External final evaluation report	Every three months. The total of 24 will be over the three years.	M & E Advisor	Six monthly report

Result Chain	Indicator	Definition	Baseline	Target	Data Source	Frequency	Responsible	Reporting
Woreda Development Plans.	Technical Working Group (DRM-TWG)							
	Number of stakeholders' coordination workshops and meetings held, including with the participation of civil society entities such as NGOs or the private sector.	Counting number of workshops and meetings held	0	8	• NDRMC and TAT • Minutes of the meetings • Media coverage • Federal and regional government statistics and reports • Quarterly Monitoring reports of the project • External final evaluation report	Every three months. The total of 8 will be undertaken over the three years.	M & E Advisor	Six monthly report
Result 3: Policy dialogue and international DRM agenda: Improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, IGAD, AU, the Africa Regional Strategy for DRR and others.	Number of studies, position papers or equivalent developed during the project's implementation period.	Studies, papers, documents developed during the project implementation	0	8	• Document published • Media coverage • Reports from NGO and international agencies • Quarterly Monitoring reports of the project • External final evaluation report	Annual	M & E Advisor in collaboration with communication and outreach officers of DRM institutions	Annual Report
	Number of initiatives contributing to the IGAD Ending Drought Emergencies framework, UNDRR and Sendai Framework, AU and the ARS for DRR, and other international platforms on DRM which have been influenced by the GoE.	In collaboration with PR and communication officers count the initiative that was realized.	0	2	• Evidence of signed agreements and/or contracts • Strategic engagement dialogue reports • Minutes and declarations of high-level meetings • Media coverage • Quarterly Monitoring reports of the project • External final evaluation report	Annual	M & E Advisor in collaboration with communication and outreach officers of DRM institutions	Annual and final reports

Result Chain	Indicator	Definition	Baseline	Target	Data Source	Frequency	Responsible	Reporting
Result 4: Improve DRM knowledge management in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation.	Number of knowledge-based products and IT tools (planning, monitoring, learning, data collection, databases and analysis) set-up, implemented and/or strengthened	Counting developed, implemented and operationalized tools and disseminated information m or published materials	0	6	• Knowledge platform operational • Databases, IT tools and M&E systems in place and functioning • Media coverage and impact • Reports from international agencies (UNDP/UNDRR, OCHA, WB, etc.) • Project quarterly monitoring reports • Final report and evaluation	Every six months	M & E advisor in liaison with NRDMC knowledge management Team	Six monthly report
	Number of Monitoring - Learning and knowledge management" developed and operational	Development and operationalization of learning and knowledge management platforms and portals	0	1	• Knowledge platform available	Once by the end of the project	MIS advisor in collaboration with IT experts at NDRMC	Final project report
	Number of people reached by information campaigns, outreach and advocacy events on resilience-building practices and basic rights.	Effective distribution of information bulletins, leaflets, press briefings,	0	2000	• Activity report • Media coverage • Project quarterly monitoring reports • Final report and evaluation	Annual	M&E Officer in collaboration with Communication and outreach officers at NDRMC	Six monthly progress report

9. KNOWLEDGE MANAGEMENT

The TA knowledge management strategy and action plans will initially be guided by the findings of the assessment of the current knowledge management status, gaps and opportunities for improvement. TA completed the assessments of NDRMC and Regional DRMCs capacities and deduced the following:

I. Knowledge management is a new field and the terminologies are relatively new in the regions. Information production, use and sharing are not well structured.
II. The regions, in particular, Oromia and SNNPR use database using Sequential Query Language (SQL) and share their data with NDRMC and vice versa. Oromia has a data portal that is connected to the national server located at NDRMC and exchange information on a monthly base.
III. Somali, Amhara and Oromia regions do not have such capacity and facility for sharing information.
IV. Overall, research outputs, publications and references there is no tradition of archiving and sharing them with users.
V. The TAT did not come across a digital or analogue library system dedicated to DRM knowledge management in the regions. Therefore, establishing the IMS (Information management system) is very important. Once the system is established and data and information are populated, then a capacity building training will be rolled out to all regions and NDRMC on how to maintain and update the IMS.
VI. For NDRMC, parallel, the management information system (MIS) that will integrate data and information from various projects, partner institutions and stakeholders is also important. The MIS will enable integrated analysis of information from various sources and track indicators related to high-level outputs. The MIS will also help the decision-makers to have information at hand and track changes. In both cases, IMS and MIS training is important for IT administrators and also for users of the information at NDRMC and Regional DRM institutions.

TA has designed a detailed project knowledge management strategy is presented in Annex: 5

ANNEXES

Annexe 1: Project Steering Committee ToR

National Disaster Risk Management Commission
National Level Project Steering Committee
Terms of Reference

BACKGROUND

In Ethiopia, the different ministerial offices, NGOs, UN agencies and other development partners are engaged in development programming, humanitarian response and management of recurrent disaster risk. The effort of the different partners are addressing the different disaster risk in one way or another. There are potential overlaps in many of the intervention by different government ministries and variability in the approaches, intervenient packages, technology utilization and information management. This often leads to the absence of streaming, coordination, avoidance of duplication of efforts, creation of synergies, strong knowledge management and experiential learning.

Moreover, a careful analysis of the existing situation and current initiatives for DRM, there used to be no clear harmonization of the actions, among development partners providing advice and assistance to NDRMC and Regional DRM agencies. Consequently, one of the main tasks of the TA of EU funded decentralization of disaster risk management will be also to support the strengthening of the steering committee and coordination platforms in order to address the challenge that occurs around this, the NDRM commission has established national and regional level coordination platforms.

The Ethiopian government has now a well-tailored disaster risk management at the commission level with relevant policies and strategies for the same. Hence, there is a need to strengthen the coordination **between the different stakeholders involved in the planning and management of the DRM in Ethiopia**. In delivering the National DRM Policy and responding to heightened shocks, there has been a challenge to establish synergies amongst flagship programs and coordination amongst stakeholders, which is complicated. Consequently, the Action will **strengthen the DRR coordination at national, regional and woreda**, **level** as well as **the DRR management capacity including the coordination with the PSNP, WASH, Sustainable Land Management (SLMP)** and other relevant programs including the **humanitarian response**, **under the Rural Development & Food Security (RED&FS) Secretariat**. Operational coordination with other line ministries will take place at the Technical Committees (TC) and Task Forces established under the DRMTWG and the established coordination at regional/zonal level.

MEMBERS OF THE STEERING COMMITTEE

EU supported TA on the decentralization of disaster risk management seeks the active involvement of the different government ministerial offices, UN agencies and other stakeholders through the establishment or strengthening of existing national-level platforms. The principles underlying this approach is effective communication among government offices, NDRMC and partners that will help in establishing strong accountability mechanisms for the current EU's TA project, knowledge management and best practices sharing, internally and with beneficiary institutions and best expertise retained to deliver the DRM activities at all levels.

The mechanisms of coordination will be the **DRR Steering Committee (SC)** established from the onset of the project to provide strategic guidance, oversee the performance of the different initiatives and to validate against the national strategy. The DRR SC will be chaired by the **NDRMC Commissioner** (or someone s/he delegates on) and shall be made up of representatives from:

I. Ministry of peace
II. Ministry of Agriculture and Natural Resources;
III. Ministries of Environment, Forestry and Climate Change,
IV. Ministry of Water, Irrigation and Energy,
V. Ministry of Women and Youth;
VI. EU Delegation to Ethiopia
VII. The Donors Coordination Team (DCT) of PSNP (representing the PSNP donors) and
VIII. Other representatives of stakeholders involved in project implementation.

OVERALL MANDATES OF THE SC MEMBERS

- Oversee the different DRM initiative of the national government and all other stakeholders at national and regional levels;
- Strengthen the mainstreaming DRM activities in different key sectors/sub-sectors that can be prioritized and selected through several consultation and meetings with NDRMC, Ethiopia (National Planning Commission, 2016a; National Planning Commission 2016b). They are: (1) Agricultural and rural transformation sector, (2) Environment and climate-resilient green economy, (3) Health sector development, (4) Potable water supply and irrigation development sector, (5) Integrated transport and logistics services, (6) Urban development and housing, (7) Education and training and (8) Social welfare and security (safety net) The Ministry of Finance and Economic Corporation (MoFECC) is also considered the key agency for mainstreaming DRM, with particular consideration budget and resource allocation for mainstreaming activities.
- Strengthen the undertaking of an ongoing policy dialogue at national and international levels
- **Facilitate the sharing of best practices** and **lessons learnt**, as well as any other technical knowledge in their possession.

OVERALL DUTIES OF THE TA TEAM

The TA Team will ensure the functions of Secretariat for the SC, which will have a unique position to **supervise the project performance and validate the strategy.** The activities to be executed will be:

- **Preparation of the agenda, status updates and minutes:** The content of the agenda will be prepared by the TL and approved by the Director of the NDRMC Commissioner

and EUD to Ethiopia, it will be circulated among the participants in advance in order to get feedback. **Progress** in the advancement of the TA will be provided on a 6-month basis. **Minutes of the meeting** including the main conclusions will be drafted.

- **Logistics:** These meetings will be organized in a way that participants can attend, ensuring sufficient quorum.
- ***Ad-hoc* support documents:** Preparation of background notes and presentations. To get the most out of these meetings, proper preparation and follow-up are crucial.
- **Facilitate consultations** on discussion and decision-making items: Our Key Experts network and experience can be harnessed to facilitate communication and joint agenda setting for the Dialogue process.
- **Follow-up and accompanying activities:** These meetings will help to determine targets groups' needs and facilitate the generation of joint initiatives.
- **Mobilization of ad-hoc expertise:** The decision-makers have limited resources in time. Our team can play a crucial role in **supporting the agenda-setting and decision-making**. It can help to mobilize the necessary expertise to maximize Dialogue meeting outcomes. Taking into consideration the main points of the agenda, the TL will agree with the chair the participation of observers contributing to better decision-making and action.

FREQUENCIES OF MEETING

The steering committee meeting will take place every six months

- TA to support EU guidelines

TA to design templates and support staff recruitment by regions where possible

Annexe 3: Minutes of Meetings with NDRMC and Regional DRMCs

Minutes of the Meeting Held with National Disaster Risk Reduction Directorate Director, Ato Abraham Abebe on 09/08/2020 at NDRMC Office Starting 10:00 am

1. **Presents in the Meeting:**

Mr Abraham Abebe	Director
Mr. Marko Lesukat	Team Leader (KE-1, TAT)
Dr Gutu Tesso	Key Expert -2
Mr Yirgalem Mohammed	Key Expert -3
Dr Tesfaye Korme	Key Expert -4

2. **Agenda for the meeting:**
   - Update on the project implementation
   - Staff recruitment
   - Procurement and Logistics (Cars, Motorbikes and Office Supplies)
   - Office Space for the team and Work Permit for the Team Leader.
   - Establishment of Project Steering Committee
   - Status of project activity plans at Federal and Regional levels
   - Inception report
   - Coordination Platform
   - Woredas Selected and Methodology for Updating Woreda Disaster Risk Profiles
   - Support on System Audit Follow up Actions

3. **Minutes of the meeting:**

3.1. Updates on the project implementation

The Director of the DRR Department, Mr Abraham Abebe has updated the meeting on the following:

- The Government of Ethiopia is currently not managing disaster risk as such, it rather grapples with a more focus on the emergency response when disaster hits. However, the focus needs to be disaster risk reduction as a strategy for addressing disaster risks that are frequent in Ethiopia. With multi-hazards occurring at a higher frequency, the Director indicated that the Technical Assistance Team (TAT) should, therefore, help the Department of DRR in mainstreaming DRM and also help in wereda profiling.
- The Director further indicated that it has been difficult to bring down the DRM principles to the practical implementation level. It requires efforts in awareness creation at all levels such as Wereda, Zone, Regions and Federal, to effectively mainstream DRM in Ethiopia.
- The challenges that the Department is currently facing are:
  - DRM is not mainstreamed to all sectors,
  - Only disaster response is highly exercised in Ethiopia
  - Create awareness on DRM at all level including at the PM office level
- The Director welcomed the high calibre people that are deployed by DT-Global as Technical Assistance Team. He will make arrangements to introduce the TAT to the Commissioner, Deputy Commissioner and other heads of Departments.

- The Director indicated that the project proposal preparation was started two years ago, though, it was finalized and submitted to donors only seven months ago. EUD has helped in guiding the preparation of the proposal.
- The Project will be implemented in Five Regional States namely: Oromia, Amhara, Somali, SNNP and Sidama Regions.
- It was indicated that the following require urgent support:
  - Recruitment, Procurement and Wereda selection with the Regions
  - TA Team visit Amhara region jointly that if possible includes EUD
  - Undertake Joint meeting with Amhara and Oromia

3.2. Staff recruitment

- Project staff recruitment is progressing well at the Federal level. Three main positions namely, Project manager, IT and accountant are filled.
- At Regional levels:
  - The Somali Region has finalized identification of individuals, and strong individuals were identified.
  - The SNNP Region has recently been divided into two regions, SNNP and SIDAMA Regions. There are 23 woredas from SNNP and 5 from Sidama Region. Recruitment will therefore be done for both SNNP and Sidama regions. The positions are Project manager, Accountant and IT.
  - Oromia is recruiting the project positions and has already completed the woreda selection
  - Amhara: requires additional support in starting up the project, particularly, in completing the recruitment and woreda selection
  -

3.3. Procurement

- A total of 23 vehicles and 60 Motorbikes will be procured for the project.
  - Sidama 1 vehicle (TBC)
  - SNNP 4 vehicles
  - Oromia 7 Vehicles
  - Amhara 5 Vehicles
  - NDRMC 2 vehicles
- The process of tendering has been started for the Federal. However, there is no clear picture on the purchase of motor bicycles for Oromia and Amhara Regions. The TAT need to make follow up with the two Regions.
- Oromia and Amhara Projects are managed and executed by their Regional Offices and the role of NDRM will be to undertake the coordination, Quality assurance, Monitoring and Evaluation activities.
- For SNNP and Somali Regions, the NDRMC will purchase vehicles at the Federal level.

3.4. Office space and Work Permit for the Team Leader:

- The Director indicated that office space will be made available for Federal Team at the NDRMC. Oromia and Amhara Region DRMC is expected to host the KE2 and KE3 respectively
- It was further indicated that the Work Permit for the Team Leader will be processed by NDRMC with the Ministry of Labor as soon as possible. No problems are foreseen in processing the permit.

3.5. Establishment of Project Steering Committee:

- The Project Steering Committee at Federal and regional levels have not yet been established.
- The TAT need to take it up and prepare the TOR for the steering committee and facilitate its establishment.

3.6. Status of project activity plans at Federal and Regional levels:

- The Director indicated that the Regions, Zones and Woredas are preparing project activity plans. Oromia has completed preparation of both W0reda selection and project activity plan. Therefore, it is easier to start with Oromia. The document can be shared with TAT.
- The Amhara Region has not yet completed the project activity breakdown, and the Woreda selection has also not yet been completed. The TAT has to start acting on it as the first task.
- The SNNP has completed Woreda profiling and selection. The recruitment process will be completed in about ten days. The activity breakdown should be started by now as well.
- The Somali Region is ready to start working on the project activities despite the challenge they are facing from COVID-19. They have already identified project staff.

3.7. Inception Report:

- The Inception Report will be produced jointly with TAT as per schedule indicated in the proposal. It is one of the urgent tasks of the TAT.

The Meeting was adjourned at 11:30 am

Group Photo with TAT and Mr Abraham at the NDRMC (09.08.2020)

Report of the Meeting Held with Oromia Disaster Risk Management Commission Disaster Risk Reduction Directorate Director, Ato Begna on 11/08/2020 Starting 10 am

1. **Presents in the Meeting:**

Mr. Begna	Director
Mr. Marko Lesukat	Team Leader (KE-1, TAT)
Dr. Gutu Tesso	Key Expert -2
Mr. Yirgalem Mohammed	Key Expert -3
Dr. Tesfaye Korme	Key Expert -4

2. **Agenda for the meeting:**
   - Update on the project implementation
   - Status of project activity plans
   - Procurement and Logistics (Cars, Motorbikes and Office Supplies)
   - Staff recruitment
   - Office Space for the team
   - Establishment of Project Steering Committee

3. **Minutes of the meeting:**

3.1 Updates on the project implementation

- Mr. Begna has indicated that woreda profiling is completed for Oromia. Profiling was done for 138 woredas.
- Five priority zones were selected from Oromia for DRM decentralization project implementation. These are Borena, East Hararghe, West Hararghe, North Shoa, and Bale zones. Ten woredas were identified from the five zones based on selection criteria.
- The EU DRM Project is one of the flagship projects in the Oromia Region, and the Oromia DRM Commission is continuously working with EUD namely with Luis and Dominique and the Federal DRMC
- The Grant allocated to Oromia is about 7ME. 2.6ME is already released for the first year activities implementation. The budget allocated for the purchase of Vehicles is already transferred to the National DRM Commission so that the purchase is facilitated at the national level. It is a very good opportunity that the TAT has been deployed. Mr. Begna indicated that the region is ready to work with the Technical Assistance Team.

- He further indicated that Eastern and Southern Oromia are frequently affected by drought. Flood is a second frequent disaster next to drought. Recently conflicts have become a recurrent and serious issue in Oromia (Somali and Benshagul are some of the examples of ethnic conflicts and related IDP).
- Emergencies and food insecurity are the main problems in the region.

3.2 Annual work plans

- Annual work plans were developed for the ten priority woredas.
- He indicated that COVID-19 has affected the implementation of the project on the ground. Thus, delays are observed in the implementation of planned activities.

- Familiarization workshop is planned to be conducted, however, due to COVID-19 threat, it is not yet conducted. TOR is developed for the workshop.

3.3 Procurement and Logistics (Cars, Motorbikes and Office Supplies)

- TOR and specifications for procurement of Motorbikes, Desktops and laptops were prepared.
- Budget and specification for the purchase of vehicles were transferred to the national procurement agency.

3.4 Staff Recruitments:

- Recruitment of the project staff has been going well. Three positions (Project Manager and Accountant) are to be filled. Regarding the positions of drivers for the seven vehicles to be procured is under negotiation with the EU.

3.5 Office Space for the team

- It was indicated that the TA for Oromia will be hosted at the Regional Commission Office in Addis Ababa.

3.6 Establishment of Regional Project Steering Committee

- Establishment of the Regional project steering committee will be done with the support from TA.

The Commissioner and Deputy Commissioners of the Oromia Disaster Risk Management Commission have requested the Technical Assistant Team (TAT) to accelerate the implementation of the project. They said that much has not been done as per the plan for the year, and they assured full support for the project and the TAT.

The meeting was adjourned at 12:00 am

Group Photo: TAT and Mr. Begna

Decentralizing Disaster Risk Management in Ethiopia
EU Funded Technical Assistance
Date August 26-28, 2020
Bahir Dar, Amhara Region

Minute No: DT005/20_____
Date: _____

Meeting Participants

1. Ato Zelalem Lijalem – Amhara Region DRM Commission commissioner
2. Mr. Jemberu Dessie – DRR Directorate Director
3. Mr. Azmeraw Minlaregeh - EWS directorate director
4. Ms. Etagegnehu - Deputy Commissioner
5. Mr. Ayatam Fentahun - NDRMC Project Manager
6. Mr. Marko Lesukat - DT Global TA team Leader
7. Dr. Tesfaye Korma - DT Global GIS/MIS Advisor
8. Mr. Yirgalem Mohammed - DT Global Technical Advisor/ Expert I on DRM- Amhara region

9. Dr. Gutu Tesso - DT Global Technical Advisor/Expert II on DRM- Oromia region

Agenda

1. Recruitment
2. Procurement
3. Woreda selection
4. Action Plan development

Discussion and Decision

Agenda 1: Recruitment

Under the Amhara regional project grant agreement, Technical Assistant and Finance persons are planned to be recruited, which was delayed for the past six months. Detail discussion was made in the process to finalize the recruitment for a quick start of the project implementation. Accordingly, a decision was made so that recruitment is completed in two weeks, which is before September 10, 2020.

Agenda 2: Procurement

The project involves the procurement of 5 vehicles, 30 motorbikes, computers, office furniture and other several items for the smooth implementation of the project. The 5 vehicles procurement was delegated to the federal DRMC to facilitate the procurement, while the rest of the materials procurement process has not started yet.

- ***Vehicle***: the technical assistance team with the federal DRMC will follow up the procurement of the vehicle. So far, the bid of the procurement is announced and two suppliers were selected.
- **Motorbike**: The technical assistance team follow as to whether the federal DRMC has ordered any procurement, or the Oromia DRM or even that of SNNPR/Somali region. If any of the offices has made an order for the procurement, Amhara region will give delegation. The feedback on the status of the procurement of Motorbike by other regions will be reported to the Amhara region DRMC.
- **Computer and other Electronics**: The procurement of the computers and other ICT equipment requires the identification of geographic origin, which needs to be from Europe and ACP countries according to EU rule of origin for procurement. Dr. Tesfaye Korme, will work on the specification and origin of the computers and provide it to the Amhara region DRMC.
- **Furniture and fixture**: The procurement of all the furniture planned in the project will start in as of this week by Amhara DRMC. The procurement can be made in Bair Dar or Addis Ababa.

Agenda 3: Woreda selection and Risk Profiling

In the last 4 years, 40 woredas have got the risk profiling done and 45 woredas got their contingency planned done. As per the plan, 10 woredas will have their risk profiling done and 15 woredas contingency plan. The selection of the woredas for program implementation, risk profiling and DRR planning was done based on the criteria set on page 16 and 17 of the proposal. The followings are woredas selected for the interventions

1. Disaster risk Profiling (10 woredas); -North Shoa (3 woredas), East Gojjam (2 woredas), West Gojjam (3 woredas) and Hawi zone (2 woredas)
2. DRR implementation (3 Woredas were selected) (1) Sekota woreda, (2) Tach Gayint (3) Misrak Belessa. Two additional woredas were suggested in case some of the identified woredas are not feasible for implementation. These are (1) Merab Belessa and (2) Semada woredas.
3. DRR Planning (5 woredas (Semen Shoa Zone: (1) Tarmaber, (2) Efrata Gidim and (3) Kewat woredas; and from Debub Gondar Zone: (1) Farta and (2) Dara woredas

Agenda 4: Action Plan development

During the 3 days discussion among DRMC staff and DT l TA, the careful analysis was done in review, the activities planned for the FY'2020. Based on the remaining period of the year, pertinent activities were identified to be implemented over the course in the next 4 months. The following are key activities identified for which detail action plan is drafted and submitted by Amhara region DRMC.

15. ***DRR Action Planning***: to be completed October 5-30, 2020. The ToR will be completed by the first week of September 2020.
16. ***Woredas DRR implementation***: - The selection of woreda is already completed under the above agenda 3. The action plan preparation will be completed before September 30, 2020. The participants for the plan will be Woreda, regional and federal level DRMC
17. ***Woreda disaster risk profiling***: - The selection of the 10 woredas was completed. The preparatory work like the revision of the templates, preparation of ToR (by region and federal) will be completed before the end of December 2020. For the digitalization of the data collection, the procurement of tablets will be facilitated by the NDRMC in consultation with EUD. The actual data collection will be undertaken in the next fiscal year February 15 to April 15, 2021.
18. ***Familiarization/Launching Workshop***: - the participants will be selected from 5 woredas. The date for the familiarization workshop for the woredas will tentatively be from September 21-22, 2020. The location for the workshop will be decided through the discussion between the regional DRMC and the woredas. The ToR for the familiarization workshop will be developed by NDRM.
19. ***Regional Level Launching***: - in order to enrich the political by-in of the project and the empowerment of the woredas to successfully implement, first-round launching workshop will be conducted at the regional level in Bahir Dar. The participants will be bureau heads and the regional president. The date is scheduled to be September 18, 2020. The ToR for the workshop will be prepared by the NDRMC. The regional bureau heads will be the regional level steering committee for the DRM in the region.
20. ***Woreda EWS and data collection Training***: - this training is conducted by regional experts. The training is scheduled for December 2020. The training contents and the ToR will be developed by the regional DRMC and shared with the TA in November 2020.
21. ***GIS and Remote Sensing Training***: is planned for November to December 2020. The training will be conducted in collaboration with Bahir Dar University.
22. ***Short term Training on LEAP, SPSS and Advanced Excel for the Staff of regional DRMC***: - due to the overlapping of several activities, this is postponed to next year (February to March 2021).
23. ***Coordination and Communication***: - The first activity under this intervention is Knowledge management workshop, which is scheduled to be conducted in November 2020
24. Contingency Fund: the plan of FY 2020 includes a contingency fund of 320,000 Euro. According to the requirement set in the proposal, for this amount of contingency to be used; 1. The money should be deposited in a separate account for the contingency, 2. The government should match 50%, 3. The committee to be established for the same should control the fund. However, due to the delay in the start-up of the project as associated to the COVID-19 pandemic and the late start of the TA team, the government has been using its portion in responding to COVID-19 and flood emergencies in several parts of the region. Therefore, as a way forward, the following Action items were set:
    a. Action Points: - The TA team discuss the matter with EU for the release of the 320,000 Euros in line with the contingency plan to be used for COVID -19 response and the flood emergency in the region.

Number: __2/2020
Date: _09/08/2020

Minutes of the Meeting Held with Disaster Risk Reduction Directorate Director, Ato Abraham Abebe on 04/09/2020 at NDRMC Office Starting 10:00 am

1. **Presents in the Meeting:**

Mr Abraham Abebe	Director
Abera Kasa	Advisor to Deputy Commissioner
Wasie Hassen	Economic Sector Team Leader
Mr Ayatam Fentahun	Project Manager
Mr. Marko Lesukat	Team Leader (KE-1, TAT)
Dr Gutu Tesso	Key Expert -2
Mr Yirgalem Mohammed	Key Expert -3
Dr Tesfaye Korme	Key Expert -4

2. **Agenda**
   1. Updates by NDRMC on progress
   2. TAT Technical support to the regions
   3. Matters arising and AOB
   4. DT Global Office Manager introductions

1. Updates by NDRMC on progress

a) Procurement of goods and services

- ✓ The Director acknowledged that there are still challenges in the recruitments and procurements of vehicles, motorbikes and office supplies. The bidding process has taken a longer time than anticipated due to government regulations as well as the response from various bidders.
- ✓ After the second round of bid announcement, MOENCO has been selected to supply all the vehicles to be procured for this project.
- ✓ However, the quality of bid and documentation is poorly done and the time they are requesting to supply is not acceptable (1.e 5 months).
- ✓ The NDRMC is in discussion to apply for the direct purchase as the ONLY viable option based on agreed procedures (NDRMC/Federal)
- ✓ Motorbike (bidders not there) only a national who technically failed and will not be able to get the job done.
- ✓ A supplier has been identified for motorcycles for SNNP and Somali regions
- ✓ Amhara region will send delegation letter to NDRMC for the procurement of motorcycles.
- ✓ If there further delays, NDRMC will move to direct purchase (check with the EU).
- ✓ Office supplies and furniture are ongoing. They are no various stages (1-2 weeks will be done).
- ✓ Tablets are already purchased and delivered. Some remaining Tablets and procurement will be finalized by this month for NDRMC.

Action:

- ✓ Mr Abraham will discuss with higher officials to find an immediate alternative solution to finalize procurement of vehicles and motorbikes.
- ✓ Include purchase of Amhara motorbikes may need to included om the next purchase.

Sidama issue: Follow up with Luis/EU on Sidama

- ✓ Follow up with Luis/EU on Sidama Additional car for Sidama and furniture
- ✓ Planned generators were three.
- ✓ Project manager for Sidama
- ✓ Follow up with Luis on pending issues for Sidama

b) Staff recruitment

- ✓ Staff recruitment is almost finalized for all Project Managers (NDRMC, SOMALI, SNNPR and Sidama regions) except issuing the letter for the finalists for SNNPR and Sidama region PMs.
  - All Project Managers are recruited.
  - Issuing the letter for the successful candidates of SNNPR and Sidama region PMs will be finalized by 15th September.
  - Meanwhile, recruitment for NDRMC accountant is finalized and almost screening is done for Somali, SNNPR and Sidama regions.
  - NDRMC-IT staff is also recruited.
  - Accountants screening is done BUT pending interviews that's planned for soon.

Action: Follow-ups to finalize all the staff recruitments.

c) Office space for TAT

- NDRMC is rearranging the whole office arrangements and Mr, Abraham takes the responsibility of discussing with the commissioner to finish the arrangement and hopefully next week it will be finalized. The hierarchy of NDRMC is working on rearranging the office space and will identify the Office space for the experts within September. Possible decisions will be coming next weeks. Once done we shall be allocated the expert.
- But furniture and related equipment purchase for EU-International staff wasn't included in the NDRMC budget so DT Global need to arrange the purchase of office furniture for the TAT.

Action: Marko to follow up and arrange for the purchase of furniture for TAT.

2. TAT Technical support to the regions

- Mr Abraham appreciated the technical support provided by the TAT this far.
- He appreciated the flexibility to get the annual work plans for Oromia and Amhara regions
- Oromia follow up meetings ongoing and AWPs completion on schedule as well
- Amhara region has completed initial work plan for 2020 and currently adjusting the rest of the AWPs for year 2 and 3.
- AWPs are pending for SR, SNNPR and Sidama. NDRMC have already negotiated with the Regions (SR, SNNPR and Sidama) for appointments for TAT support from 8th – 24 September 2020 (see the programme below).
- Reviewing the methodology for Woreda Disaster Profiles. There is a need to review the questionnaires to either change or adapt questionnaires
- There is a need to structure the Training of staff for various aspects to better support decentralization of DRM. TAT will oversee the development of all the manuals to conduct training and standards for all themes and regions. Updating the DRR disaster profiles (to include new changes and context) – thematic and geographic: hazard ranking.
- Launching of the project at the regional level needs to be prioritized accordingly. TAT to discuss this during the regional support missions.

Schedule for Regional support

No	Regions	Travel Date	Discussion with Higher Officials	Discussion with Technical Experts	Remark
1	Somali	Sept 8/2020	Sept 9/2020	Sept 10/ 2020	Approved
2	SNNPR	Sept 13/2020	Sept 14/2020	Sept 15/2020	Approved
3	Sidama	Sept 16/2020	Sept 17/2020	Sept 18/2020	Approved
4	Amhara (string committee meeting)	Sept 21/2020	Sept 22/2020		Need Approval (Yirgalem will follow)
5	Amhara (Familiarization)		Sept 23/2020- Sep 24/2020		Need Approval (Yirgalem will follow)

Action: TAT and NDRMC to organize the travels to provide on the spot support to the regions.

3. Matters arising and AOB

NDRMC have highlighted other areas of support that is related to the decentralization of disaster management in Ethiopia:

- NDRMC requested that updating of the DRR disaster profile methodology & review (tools and indicators) – EU TAT to support.
- Support in automating the data collection, collation and analysis for updating Woreda Disaster Profiles. This will require that purchase and installation of tablets for IMS (IT) for Woreda DR profiling can handle the automation process.
- In this project, it's more preferred for DRR plans implementation, thus TAT to support this.

4. DT Global Office Manager introductions

- The new DT Global Office Manager Mr. Nati Yimer was introduced to NDRMC
- Due to his experience working in EU projects, he was asked to work closely with NDRMC staff to support procurement and staff recruitments

Action: Nati will follow up with staff on regulations and guidelines to make sure that all is in line with EU rules of regulations.

Annexe 4: Visibility and communication strategy

Communication, Visibility and Knowledge Management Strategy (draft)

V. 0

September 2020

Addis Ababa, Ethiopia

Communication, Visibility and Knowledge Management Strategy

	Name	**Responsibility**
Prepared by	Tesfaye Korme	MIS, M & E GIS Advisor
Contributions from	Marko Lesukat	TA Team Leader
Reviewed by		
Reviewed by		
Reviewed by		
Approved by		

Preamble

This document describes the Communication, Visibility and Knowledge Management Strategy of the project on Decentralization of Disaster Risk Management in Ethiopia (DDRME). This draft version of the strategy has been developed based on the Communication and Visibility Manual for EU External Actions and builds upon the communication and visibility strategies, plans and activities of the NDRMC and the Regional DRR Agencies. Thus, the document intends to provide an overview and to be used as an overall guideline to manage the DRRME Project with regards to communication, visibility and knowledge management.

The draft document needs to be reviewed by different authorities and experts that are responsible for communication, outreach and knowledge management of the Disaster Risk Management in Ethiopia.

Disclaimer

Decentralization of Disaster Risk Management in Ethiopia Project is funded by the European Union. The contracting authority is the European Union Delegation for Ethiopia with Agreement No. _____. This document has been produced with the assistance of the European Union. Its contents are the sole responsibility of the DDRME project and can in no way be taken to reflect the views of the European Union. For more information on DDRME Project please visit the official website: http://xxx (TBC)_____

ABSTRACT

The Decentralization of Disaster Risk Management Project in Ethiopia is a project funded by the European Union in order to mainstream disaster risk management from the federal level to regional, zonal and Wereda levels. It intends to put in place the necessary institutional capacity building and protocol of operation among the different administrative units and stakeholders supporting resilience building, adaptation and mitigation of disaster in Ethiopia. It is also expected to develop or enhance knowledge management in the area of DRM.

In order to achieve the objectives of the decentralization Project, a set of organized and coordinated communication activities will be undertaken by implementing regions and DRR institutions in the country. The Communication and Visibility Strategy addresses topics that include: objectives, audiences

and target groups, core Messages, communication tools, major communication activities, resources, budget and indicators of achievement.

The figure below summarizes the main elements of DDRME communication and visibility strategy.

The effectiveness of this document will be evaluated by assessing the indicators of achievement, collecting feedback, website visitors hit, media monitoring, web-based automated statistics, measuring the number of visitors using DRM communication tools, and number and type of communication and visibility materials produced and communicated.

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Introduction

The Decentralization of Disaster Risk Management Project Summary

The policies and structures around Disaster Risk Management (DRM) in Ethiopia have continually adapted to the new challenges and have kept pace with the international protocols and frameworks (HFA and Sendai). Building on previous experiences and lessons learnt, the current National policy and strategy on DRM dates from July 2013 and it provides a framework for "reducing disaster risks and potential consequences of disasters by providing appropriate and timely responses to disasters before, during, and after the disaster period at all level through establishing a coordinated, accountable, and decentralized system"

The DRM strategy acknowledges the advances made so far, but also identifies the main gaps and bottlenecks preventing an effective DRM system: "Therefore, to reduce disaster risk and damages caused by disasters by implementing the necessary response interventions before, during, and after the disaster period promptly and with the involvement of all concerned actors, including in urban areas, a comprehensive disaster risk management system that concentrates on multi-hazard and multi-sectoral approaches shall be established by moving away from a disaster management system, which mainly focuses on the provision of emergency relief assistance in rural areas."

The EU-DRR Decentralization project focuses its support in two regions that already have set up their Contingency Funds (Oromia and Amhara) and aims to help three other regions (SNNP, Sidama and Somali) to do likewise in the near future with the support of the NDRMC.

The tasks of the TA will cluster around three main functions:

- **Strengthen implementation**: financial management, development of tools, support to planning and M&E, liaison with partners and donors, etc.
- **Policy/expert advice**: Analytical work feeding into policy development, Coaching, Support to networks, etc.
- **Capacity building**: training, access to knowledge, exposure to parallel practices, suggestions for internal practices, processes, structures, technology, etc.

While the Government owns and leads the implementation of the TA assignment and the DRR project; the TA will support the achievement of the project objectives and results through enhancing the planning and implementation capacities, quality of work and horizontal and vertical coordination, including internal coordination within and between the different programmes/directorates of the DRM institutions, and monitoring and evaluation.

Four major Result areas are expected to be achieved through the implementation of the project. The results areas are:

Result 1: Improved implementation capacity of the DRM institutions, especially on DRR interventions at woreda level. Facilitation of tools and methodologies for improved planning, implementation and M&E of the three grants.

Result 2: Coordination and synergies: Improved coordination of all stakeholders involved in preparedness and early response. Harmonization and synergies with flagship programmes having DRM activities (PSNP, PCDP, SLMP and others) and their integration in the Woreda Development Plans.

Result 3: Policy dialogue and international DRM agenda: Improved capacity to maintain high-level policy dialogue on DRM within Ethiopia and internationally, i.e. Sendai framework, IGAD, AU, the Africa Regional Strategy for DRR and others.

Result 4: Improve DRM knowledge management in Ethiopia; awareness, communication, research, databases, website, IT, IMS, innovation.

Three grants were awarded by the EU to Federal and Regional DRM Institutions as beneficiaries in order to facilitate the decentralization of DRM and implement the activities at the lowest administrative level called Woreda. The Grants are described in the table below:

Beneficiary	Title of Contract	Amount of grant in Euro
NDRMC (Somali and SNNP including Sidama Region)	Strengthening decentralization of disaster risk management in Somali and SNNP regional States in Ethiopia	€9.1 million (plus €420,000 for purchase of 23 vehicles)
Oromia Region	Strengthening decentralized disaster risk management in Oromia Regional State-Ethiopia.	6,755,000
Amhara Region	Strengthening disaster risk reduction management in Amhara Regional State.	€4,825,000

This Strategy will be flexible and dynamic in order to adapt to each Communication Action Plan, being updated and reformulated according to the new requirements (at least once a year).

Scope of the Document

This document describes the Communication and Visibility Strategy of the Disaster in Ethiopia. It is guided by the Communication and Visibility Manual for EU External Actions and is aligned with the NDRMC and Regional DRM institutions Communication and Visibility Strategies and Plans. This document is used as a general guideline to manage the DRM Decentralization Project with regards to communication and receiving feedback from the project stakeholders, partners and beneficiaries.

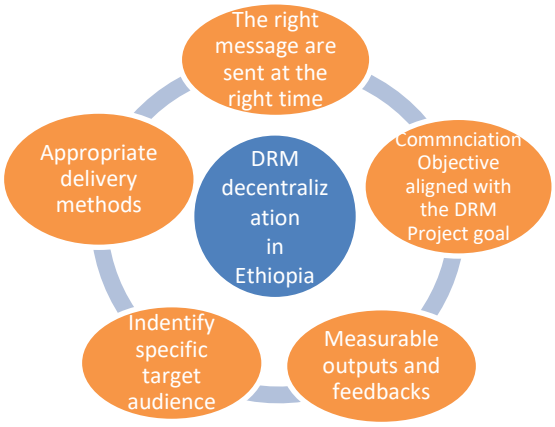
Structure of the document

The document is structured according to the template provided in the Visibility and Communication Manual for the European Union External Actions and contains sections on the objectives and guiding principles (Section 2), the communication activities and the communication tools (Section 3), as well as on indicators and resources (Section 4).

Communication and Visibility Strategy

The Communication and visibility strategy serves as a road map and facilitates the organization of communication activities of the Decentralization of Disaster Risk Management Project in Ethiopia at Federal and Regional States level. These activities keep donors, beneficiaries, stakeholders, partners and collaborators informed on the status of the implementation of the project activities. The Communication and Visibility Strategy also guides the right message to be delivered to the right audiences at the right time. Ultimately the strategy is aiming to build commitment from awareness of the project activities to ownership of the project. Communication and visibility strategy serves also as an important tool to monitor communication activities in DRM Decentralization project in Ethiopia.

The strategy is also essential for fostering the visibility and raise awareness of DRM Decentralization Project stakeholders and collaborators. As per the EU Neighbourhoods Info Centre, visibility refers to those elements one can pick up at a glance. For example, if one sees an EU flag on the DRM Project vehicles, he/she understands that the project is funded by the EU. Hence, putting elements like the NDRMC logo, the EU flag, the Regional Disaster Risk Management Agencies logo and the other partners' logos are helping to enhance visibility. Communication refers to the effort to reach target audiences by providing information using effective communication tools.



General Objective

The general objective of the DDRM Project Communication and Visibility Strategy is to effectively promote the decentralization of disaster risk management and interventions in Ethiopia through harmonization and standardization of operation modalities, the building of capacities of disaster risk management institutions in five Regional States in Ethiopia namely, Oromia, Amhara, SNNP, Somali and the Sidama Regional States.

Specific Objectives

- The specific objectives of the strategy include:
- To raise decision-makers awareness on the importance and advantages of mainstreaming of DRM in Ethiopia.
- To raise awareness of DRR stakeholders on the information resources that will be made available through the decentralization of disaster risk management project, providing information, data, products and materials.
- To publish information and knowledge management materials related to DRM activities in Ethiopia on a dedicated outlet such as communication portals, bulletins and public media.
- To undertake general visibility exercises, i.e. to raise awareness of the public in general about the DRR project scopes, objectives, services, products, and the contribution by the EU and the Government of Ethiopia towards decentralization of disaster risk management in Ethiopia.
- To ensure effective information exchange among EU/DRR project internal and external stakeholders on various international and local events.

General Communication Principles Adopted by the DRM Decentralization Project in Ethiopia

Communication Principles are assumptions that govern how communication activities take place in the DRM decentralization project. The following bullet points are principles that guide the preferred way that communication is developed and delivered in the project. These are:

- Openness, honesty, credibility, and trust in all DRM decentralization Project communications;
- Ensure that internal and external communications contain consistent key messages ;
- Ensure that communications are two ways;
- Deliberate efforts to provide proactive as opposed to reactive information (Early warning for early action)

Audiences and Target Groups

The DRM Decentralization project has an international, national, regional and woreda level outreach. It operates at the federal and five regional states levels where activity implementation takes place. Many stakeholders and partners are thus present at various levels. The National Disaster Management Commission (NDRMC) bears the direct responsibility for the planning and implementation of the DRM decentralization project in consultation with the regional states, multi-sectoral national stakeholders EU and other development partners. The main partners and collaborators in the implementation of the project, and those considered as an audience to the communication and visibility actions of the project are:

African Development Bank, DFID, WB, GFDRR, UNDP, IGAD, AU, the United Nations International Strategy for Disaster Reduction, EU, and the CD Facility, ACDRM, Universities, Research institutions, among others, are supporting the DRM agenda in Ethiopia.

- The Federal government sectoral institutions such as:
- Ministry of Agriculture and Natural Resources,
- Ministries of Environment, Forestry and Climate Change,
- Ministry of Water, Irrigation and Energy
- Ministry of Women and Youth
- Regional states and governments namely:
- Oromia
- Amhara
- Somali
- SNNP
- Sidama

And the remaining regional states and city administrations in Ethiopia that are interested in partaking and understanding the DRM activities in Ethiopia.

Therefore, the target audiences of the DRM decentralization project can be broadly categorized into five groups. These are:

The International Stakeholders: EU, IGAD, AU, AUDA NEPAD, WB, DFID, AfDB, USAID and others,

Ethiopian Institutional Stakeholders (Federal and Regional Government);

NDRMC, woreda and kebele authorities, and other relevant institutions, NGOs, UNDRR, sector ministries, PSNP, Universities, etc.

Organizers of Disaster Risk Reduction Forums

Policy and decision-makers at National, Regional and local administration levels in Ethiopia;

Research institutions and universities, ACDRM,

The general public and the media.

Key Audiences and Target Groups	**Information Needs and Interests**	**Communication Channels**
The International institutions working on DRM, Regional Economic Communities, EU Member States, Donors and Development Partners and other	Information regarding the progress of DRM decentralization Project and its activities	Reports, Website, the internal portal (E-collaboration tool), social media, emails, memos, publications, and meetings
Federal and Regional governments;	Information on the progress of the project, outputs of the project and the outcomes and benefits that are obtained from the project.	Policy briefs, regular reports, bulletins, newsletters, mails and briefings, website, Social Media, conferences, media

Policy and decision-makers at National, Regional and local administration levels in Ethiopia;	Information on the outcome, short-term impact and progresses made in each region, zones and woreda.	Policy briefs, regular reports, bulletins
Research institutions and universities;	Information on research activities, capacity building, critical problems related to the adverse impact of climate change on the environment and natural resources, Research opportunities	Reports, workshop or conference presentations, field briefings, website, bulletins and newsletters.
Media at the continental, regional and national level in Africa and Europe	The status of disaster risk reduction, disaster management, Project activities and successes, the benefits of the DRM decentralization project to the general public.	Policy briefs, bulletins, newsletters, website, New media and mass media conferences (Media networks)
General Public of beneficiary DRM institutions	The status of disaster early warning and response in the country, the wellbeing of the community, the benefits of DRM decentralization project to the general public.	Newsletters, website, Social Media, mass media
European taxpayers and citizens	Information regarding the progress of DRM Project and its activities	Newsletters, website, Social Media, mass media
European Union Member States, Institutions and Suppliers	Information regarding the progress of DRM Project and its activities	Newsletters, website, Social Media, mass media

Key Messages

The Key Message of the DRM Decentralization project is to be defined in close coordination with beneficiary institutions and the EUD.

Communication Activities

Main Activities

Develop Communication & Visibility Strategies and Plans for the Project,

Revitalize the official website of the NDRMC at the central level and also for each of the Regional beneficiary states so that it can serve as a platform for communicating the Project activities and deliver information services through the websites. Information portal or web portals can also be embedded to these websites.

Prepare and publish regular information outlet such as newsletters and communicate these via the website, social media, hard copies, etc.

Prepare and publish press releases whenever required,

Provide media monitoring of DRM Decentralization Project-related articles, interviews, etc. Media coverage (newspaper cuts, links, audio and video clips) on the project National, regional and woreda level should be shared to the DRM Project Communication Network. Documents/research output that shows disaster risk management planning and implementation in the country should be properly archived and communicated to showcase success stories.

Create social media pages for DRM decentralisation (Face book, Twitter, etc.). Communication and PR officers in the NDRMC and Regional DRM Institution should use consistent social media campaigns to

communicate on events and to raise awareness of relevant stakeholders about DRM decentralization project. Especially the use of Twitter to reach out to more technical people, policy and decision-makers.

Provide news of DRM decentralisation success stories, meetings, training and other implementation activities using NDRMC's official website, newsletters, and social media.

Create a digital photo bank for the Project activities and make it accessible to all stakeholders

Design a common approach (graphic charter), detailing the rules regarding the graphic identity of the communication support used in the project

Prepare, create and disseminate Banners, Brochures and other promotional and branding materials

Ensure visibility of the Project on international and regional events.

Contribute to the organization of the Project major events – Forums, Steering Committees, Technical Experts Meetings, Workshops, etc.

Ensure possibilities for networking and exchange of information with national and international disaster-related initiatives and forums.

Ensure opportunities that provide feedbacks on the DRM decentralization project are received (conduct surveys using questionnaires)

Communication Tools and Products

Web-based Tools:

The major communication tool that will be used in DRM Decentralization Project is the official websites and newsletters. After the revitalization of NDRMC's website, the required portals and tools will be installed and embedded into the website. The following web-based communication tools will be used:

Interactive Forums and Blogs.

The organisation of online technical assistance or webinars for the Beneficiaries/Stakeholders

The coordinated download of Technical Papers (full documents) and their briefings (summaries)

Publication and dissemination of Newsletters/ Infographics.

Publication of success stories: interviews with Programme Manager in EuropeAid, National Ministries, experts etc. (YouTube)

Linkages with other relevant (from a thematic or geographical point of view) website or platforms (i.e. websites of other EU financed projects)

Communication of Calendar of Projects Events (and dissemination of the conclusions and press notes). Communication of the participation of TA representation in other major Events.

Event-based tools:

Participation in events is another communication tool to be utilized in the DRM Project. For target audiences like the Project Steering Committee, Technical Experts, and Communities face to face meetings will be used as one of the event-based tools. DRM Decentralization Project also participates in events organized by other stakeholders, whose topics are aligned with the project goal and objectives. At these meetings, the DRM Project will participate as a resource person and in exhibitions, whereby verbal interaction with stakeholders, communication materials are to be displayed and distributed.

Document-based Tools (Virtual & Printed):

Newsletters; Infographics, Technical Briefings, Press Reports/Clippings will be used as document-based tools for communication.

Social Media:

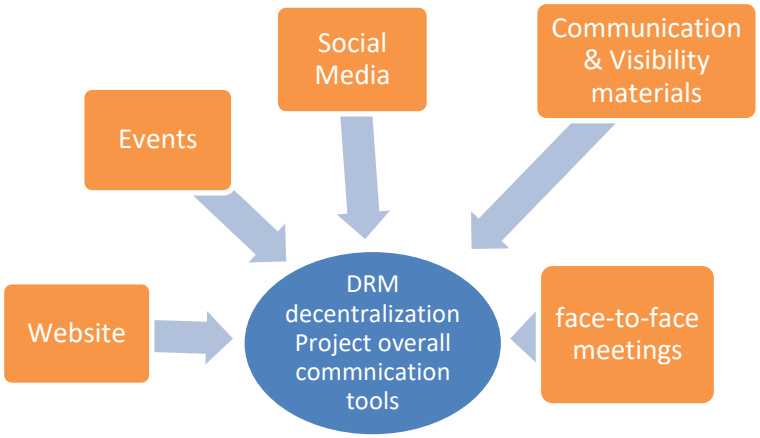
Social- media is another powerful communication tool. DRM decentralization project in Ethiopia will use Tweeter, Face book, YouTube and Flicker pages as a tool of communication. These social media pages

are embedded to the official website of NDRMC. For easy exchange of files and information among internal stakeholders, facilities like Dropbox, we-transfer, intranet, and FTP are going to be used.

Virtual communications tools:

These tools include video conference, teleconference, Skype, SMS, telephone, email whereby letters, memos, ideas can be exchanged in the implementation of DRM decentralization project.

It is important to also use local FM radios, Regional Televisions in the project regions and national TV and radios. Possibilities of working together with different media houses will be assessed.



The tools and products that will be used in the dissemination of information are grouped in the chart below.

Indicators of Achievement for Communication and visibility (M&E):

The success of communication will be monitored through indicators that are integrated into the framework of the general Monitoring and Evaluation System of the project. Set of specific Communication, Visibility and Knowledge Management Indicators that are shown below will be integrated into the M&E framework.

Decision-maker awareness

Indicators measuring decision-makers awareness include:

Number of knowledge-based products and IT tools (planning, monitoring, learning, data collection, databases and analysis) set-up, implemented and/or strengthened. The set target is 6.

Number of policy briefs, and bulletins published. The target will be defined during through consultation with the regional states and the NDRMC.

Communication with stakeholders and academic institutions

Indicators measuring communication with stakeholders and academic institutions include:

Number of Monitoring - Learning and knowledge management" developed and operational. The target is 1.

Number of newsletters produced.

DRM project services and Products Dissemination to Public

Communication of the DRM Project services and products will be measured through:

Number of people reached by information campaigns, outreach and advocacy events on resilience-building practices and basic rights. The target is 2000.

Feedback

Feedback will be provided and measured by the following:

Peer reviews – at least 1 for each grant will be undertaken until the end of the project.

Questionnaires – after each major event

General visibility

General Visibility will be measured through the following visibility outputs:

National DRM Thematic Networks are functional and organize regular events at the national level. This will be measured using the number of stakeholders' coordination workshops and meetings held, including with the participation of civil society entities such as NGOs or the private sector.- Overall target is to hold up to 8 events.

Number of knowledge-based products and IT tools (planning, monitoring, learning, data collection, databases and analysis) set-up, implemented and/or strengthened. The target is 6.

Internal Communication

Tools to facilitate communication will be measured through:

Regularly scheduled meetings with target groups like Project Steering Committee, Awareness creation workshops, capacity building trainings.

Communication & Visibility Workshops and meetings.

Resources

Human Resources

The communication and visibility activities will be implemented by the KE4 in collaboration with communication, outreach and PR officers at NDRMC and the five regional DRM institutions. No new recruitments are previewed either in the grants or in the TA service contract. However, Short Term None Key Experts will be engaged in the development of some of the communication materials and tools.

Financial Resources

Financial provisions were made for implementation of communication, visibility and knowledge management activities. However, there is no information at hand that indicates specific budgets for each activity. Therefore, this component of the strategy will be refined during the review stage of the document.

END

Annexe 5: Knowledge Management Strategy

1. Knowledge Management

Knowledge management (KM) is the process of creating, sharing, using and managing the knowledge and information in an organization. It deals with any intentional set of practices and processes designed to optimize the use of knowledge by increasing efficiency in the area of knowledge production, distribution and use.

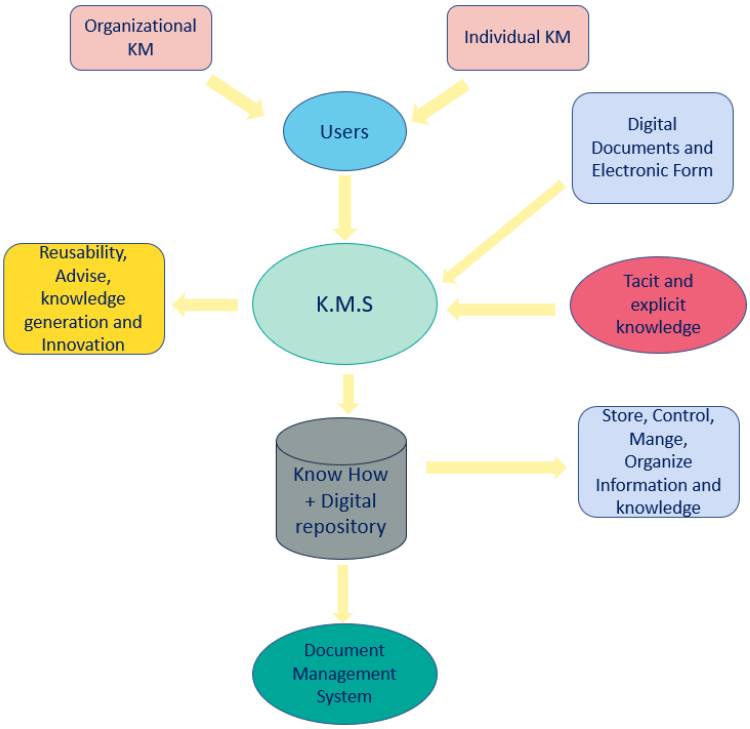
The TAT will customize information to fit the purpose so that there is a culture of Knowledge sharing, using MIS as a support tool. It will promote and support the establishment of operational and efficient knowledge management system within Disaster Risk Management Decentralization process that will certainly enhance the capacity of institutions that produce knowledge such as the academia (ACDRM, Bahir Dar University), think tanks or research centres.

This is implemented through signing o Memorandum of Understating with the universities and research institutions. The MoU will serve as a legal platform for knowledge exchange, sharing and partner in capacity building exercises.

Access to knowledge will be facilitated through the establishment of knowledge repositories and database that can inform DRM decision-makers about what does and what does not work. The valuable information gathered over the previous projects/programs should be integrated into the new knowledge management system of this project and shared with stakeholders. In this context, the valuable information gathered over the past periods (2010-2019) will be integrated into the improved knowledge management system of DRM in Ethiopia and shared both locally and abroad. Research papers, publications and scientific reports will be acquired and made available to users in the arena of DRM in Ethiopia. The peer-reviewed publications are tracked (qualitative evaluation criteria), as well as the number of downloads for each publication (quantitative evaluation criteria) and the number of citations is presented so that a selection of best research outputs are made available to the DRM community in Ethiopia.

All activities from conferences through study tours, as well as the learning exchange, present fruitful opportunities for knowledge sharing. Seminars will serve as learning opportunities for DRM implementers to present their action learning portfolio processes and findings in smaller groups Peer reviews by colleagues in similar positions both locally and abroad will also validate the research processes and findings, and serve as learning opportunities for all. Workshops and expert group discussions will also serve to enrich the learning from research endeavours. Electronic interaction (based on email, website, LinkedIn, Twitter and Facebook) will serve as real-time conduits for interaction at various levels, between organisers, experts, coaches, policymakers, researchers and relevant Government officials

The TAT will improve the knowledge management services through the revitalization of existing infrastructure and institutional setups and providing short training on knowledge management systems in general and documentation, information sharing, and dissemination in particular. Continuous updating of information and data will be ensured using information management portals that are interconnected at different administrative levels. Libraries, IT centres and document registries will be interconnected using a local area network so that they can facilitate the smoother exchange of information among users.



Proposed Knowledge Management Framework ("Knowledge Portal")

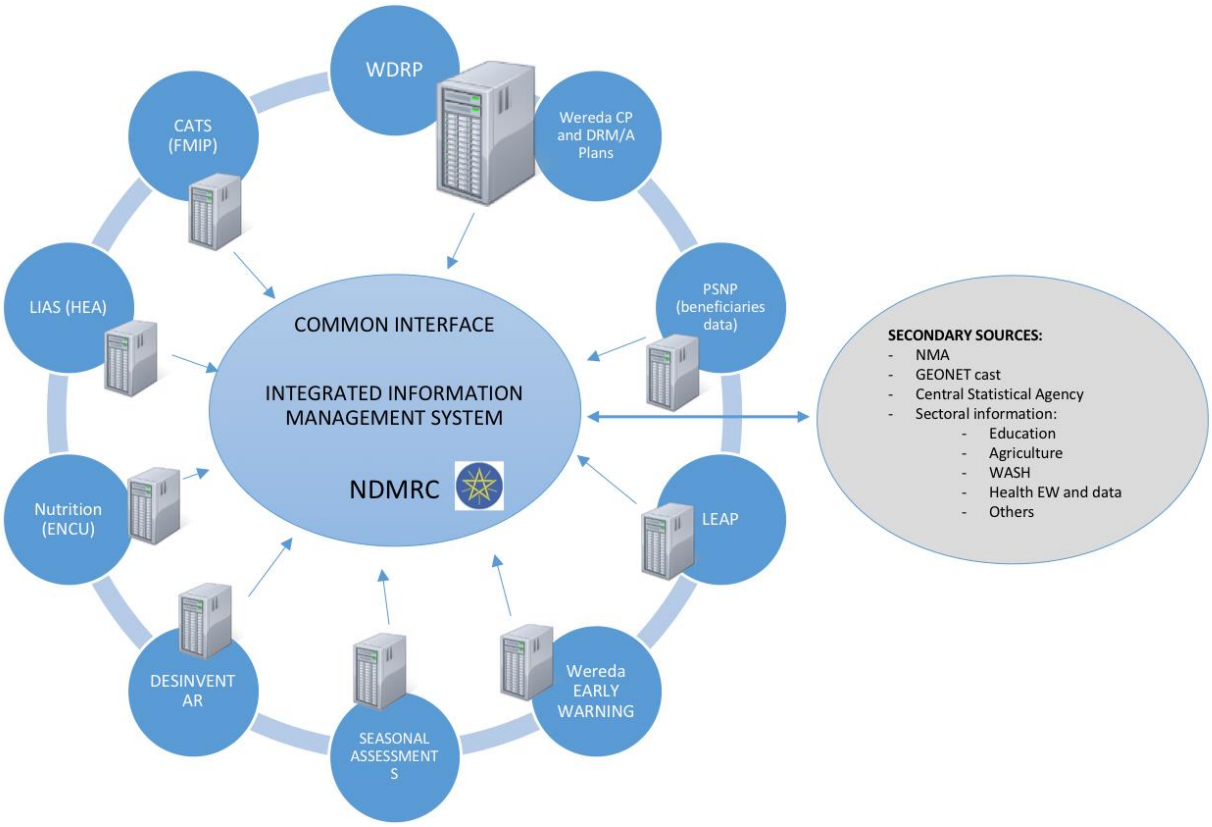
1. Harmonization of the IT system and IMS:

Harmonization of the IT systems will simplify interoperability and peer to peer link among the information systems in the DRM implementation communities in Ethiopia. It will enhance the establishment of well-integrated Information Management System at NDRMC that will also be interconnected with the Regional DRM Institutions. Once the harmonization of DRM systems is agreed upon, and protocols and architecture of interconnection are established, the TAT will advise on the interfaces, configuration and specifications, the capacity needs and the system constraints. It will also provide support in examining potential complementarities among the different IMS, and elaborate a proposal for better harmonization and integration of the existing DRM systems in Ethiopia.

The IT interface will take into consideration:

- The community disaster risk identification
- The Woreda DRR planning including community contingency plan (CCP)
- The Woreda Disaster Risk profile (WDRP)
- A single EWS compatible with natural disasters and food security crisis
- The process of flow to enable effective use of the Contingency Fund CF)

The integration of a comprehensive Information Management System will be key in Operational Disaster Risk Management systems. It provides the basis for the harmonization of information and the potential impact that all program could have working together. The figure below illustrates how the different databases of the DRM system and the potential impact that one integrated information management system could have



Potential Integrated Informational Management System

2. DRM Information Storage:

Data collected by the different DRM actors in Ethiopia are archived using different data storing technology. For example, WDRP and Early Warning use "Microsoft SQL Server" to store their data, other regular assessments use a different kind of excel sheets, etc. Therefore, harmonization of data would require the standardization of systems but at the same time, simplicity, so that information can be accessed at any level (national, regional and woreda). Every of the DRM components in the country is supported by different donors and players, so high-policy and political dialogue will be required in order to harmonize these different initiatives.

In order to facilitate the harmonization, the TAT will prepare the information needed about the IT Specifications, capacity needs and potential system constraints. The information is gathered through assessment of the IT capacities in terms of both hardware and software, and human resource in terms of knowledge and skill levels and numbers. The assessment tool has been developed and preliminary assessment has been conducted in the five Regional DRM institutions and NDRMC. The technical support that is required for harmonization of the IT system will be provided based on the outcome of the assessment and gaps identified.

A simplified IT interface is required for visualization and access to information at all levels despite the challenges posed by low internet bandwidth. A user-friendly IMS will be proposed and put in place to access the harmonized information from different sources. Decision-makers will be able to access DRM data from different sectors on a single dashboard through IMS that runs on servers installed at NDRMC premises.

Government and partner institutions and staffs will be trained on data collection tools and methodologies while preparing the Woreda Disaster Risk Profiles. Data collection conducted at woreda and kebele levels will be disaggregated data and information will be automated. GIS-based maps will be prepared and included in the development of the profile of the Woredas. Vertical and horizontal (Woreda, regional, and national levels) validation and dissemination of Woreda profiles online with the help of the harmonized

database system. The completed and validated Woreda profiles will be published through the digital library and made available to the users through the data portals.

Annexe 6: Annual/Year 1 Work Plan (Amhara, Oromia, SNNPR, SR, Sidama) Regions

A: AMHARA REGION

Amhara National Regional State DPFSPANSSCC
Strengthening Disaster Risk Reduction Management Project (T05-EUTF-HOA-ET-72-04)
1st Year (2020) Tentative Revised Action Plan

Sn	Activity	Unit	No of Unit	Unit value (Euro)	J	F	M	A	M	J	J	A	S	O	N	D	Total Budget (Euro)
1	**Human Resources**																
	1.1. Salaries																
	1.1.1. Technical officer	Per month	4	1000													4,000
	1.1.2. Finance officer	Per month	4	750													3,000
	1.2. Per diems according to government rate																
	1.2.1. Commission staff per diem for contingency fund missions	Per day	60	35													4,200
	1.2.2. Monitoring mission	Mission	1	2500													2,500
	Subtotal 1. Human Resources																**13,700**
2	**Travel**																
	2.1. Domestic flights	Per flight	4	300													1,200
	2.2. Local transportation-vehicle cost for the activity	Per month	6	475													2,850
	Subtotal 2. Travel																**4,050**
3	**Equipment and Supplies**																
	3.1. Land cruiser hard top 4WD-budget transferred to NDRMC	per unit	0	35000													0
	3.2. Motor bike	Per unit	60	2000													120000
	3.3. Office furniture	Per set	140	300													42000

	3.4. Desktop computers- printer and modem	Per set	60	1400														84000
	Subtotal 3. Equipment and supplies																	**246000**
4	**Local office purchase**																	
	4.1. Consumable - office supplies for 70 woredas	Per month	6	2500														15000
	Subtotal 4. Local office																	**15000**
5	**Other costs, services**																	
	5.1. Expenditure verification- audit	Per item	1	5000														5000
	5.2. Evaluation costs	Per item	0	0														0
	5.3. Visibility	lumpsum	1	5000														5000
	5.4. Documentation of good practices and lessons learnt	publication	0	0														0
	5.5. Broadcast and events	lumpsum	0	0														0
	Subtotal 4. Other costs, services																	**10000**
6	**Others**																	
	6.1. Preparedness																	
	6.1.1. Early warning system (EWS)																	
	6.1.1.1. Regional, Zonal and Woreda DPP Steering Committee and Technical Committee members training on DRM Policy and Strategy and DRM mainstreaming	training	2	9375														18750
	6.1.1.2. GIS and Remote Sensing training for regional technical experts	training	1	9375														9375
	6.1.1.3. LEAP, SPSS and advance excel training for regional and zonal experts	training	0	0														0
	6.1.1.4. Woreda EW experts training on EWS data collection, analysis and reporting	training	1	9375														9375
	6.1.1.5. Short term training for Regional DRM staff	training	0	0														0
	6.1.2. Contingency planning and preparedness projects																	
	6.1.2.1. Conduct woreda disaster risk profiling	Woreda	0	0														0

	6.1.2.1. Conduct woreda DRR planning	Woreda	5	5000														25000
	6.1.2.3. Conduct implementation of woreda DRR plan as per standard DRM preparedness activities per EW phase	Woreda	0	0														0
	6.2. Drought contingency fund (DCF)																	
	6.2.1. Crisis response contingency funding	Per action	2	160,000														320000
	6.3. Coordination and communication																	
	6.3.1. Coordination workshop at regional, zonal and woreda level	workshop	1	9375														9375
	Subtotal 6. Others																	**391875**
	Total budget																	**680,625**

B: OROMIA REGION

2013 (2020/21 GC)Year Annual Work Plan (AWP)
Region: Oromia
DRMC

Expected Results (Outcome, Outputs, indicators, baselines, annual targets)	PLANNED ACTIVITIES (List all activities including M&E to be undertaken during the year towards stated outputs)	Time frame				Responsible Party	Planned Budget		
		Q1	Q2	Q3	Q4		Donor Agency	Budget Description	Total amount (EURO)
Outcome Statement: - Disaster Risk Reduction, Preparedness and response activities undertaken (Mitigation, Adaptation and contingencies plans will be developed) in all woredas where woreda Disaster Risk profile was completed. Activities eligible for funding will be based on the DRM activities validated WMACP and in case of declared emergency on the early response/response need assessment conducted in affected woreda completed by humanitarian need assessment done by humanitarian actors is available									
Result 1: The capacities of regional and local (woreda) administrations have been strengthened to improve disaster risk management Indicator for	**Capacity Building**								**0**
	Output 1:- Conduct Disaster Profiles in 20 target vulnerable woredas								
	Activity 1:-Develop woreda Disaster Risk Mitigation and adaptation plan and preparedness plan for woreda Disaster Risk profile studied (for 10 woreda)	0	25,000	0	25,000	Oromia DRMC	European Union	DSA, Refreshment, Vehicle Rented and fuel cost	**50,000.00**
	Output 1 Total	**-**	**25,000.00**	**-**	**25,000.00**				**50,000.00**

Result1 ***** Number of staffs familiarized with DRM policies and strategies * Number of staffs training on different topics of DRR and data analysis systems *Number of woredas support by IT technology for data capturing and analysis *Number of simplified DRM planning in place as reflected in the WRAMP and in the contingency planning -number of Institutional and financing frameworks for risk management and climate	**Output 2:- Early warning system harmonized (between regions and federal), tested and functional**								
	Activity 1:- Provide training for 25 senior experts for a total of 20 days (5 days on LEAP, 8 days on SPSS and 6 days on advance excel) for Regional and zonal experts	0	10,000	0	0	Oromia DRMC	Europea n Union	Stationary, refreshment, DSA, transport;	**10,000**
	Activity 2:- Provide training on climate modeling and GIS software for 10 regional experts for 15 days(5 days for Climate modeling and 10 days for ArcGIS 10.3 Version)		0	6,250	0	Oromia DRMC	Europea n Union	Stationary, refreshment, DSA, transport;	**6,250**
	Output 2 Total	**-**	**10,000.00**	**6,250.00**	**-**				**16,250**
	Output 3:-Intervention packages to address the specific needs when shocks occur while taking into account the gender aspects and the needs and interests of peoples living with disabilities as well as for conflict resolution mechanisms and package intervention for the integration of the IDPs in the host communities								
	Activity 1:- Vulnerable groups mainly women and girls are provided with GBV prevention and risk reduction services targeting 30% of the groups	0	0	0	0	Oromia DRMC			**0**
	Activity 2:- Survivors of GBV are provided with multi-sectoral Comprehensive response(Medical, Psychosocial, legal) targeting all vulnerable groups	0	0	0	0	Oromia DRMC			**0**
	Activity 3:- Provide dignity kits to vulnerable women and girls in reproductive age group affected by emergencies by targeting 30% of vulnerable communities	0	0	0	0	Oromia DRMC			**0**

change adaptation strengthened and accountability measures were in place. - A single harmonized DRR EWS is operational across the Region and is shared by all partners. - Number of local governments and/or communities trained	**Activity 4:-** Unaccompanied/separated children are reunified with their families or placed in appropriate alternative care for targeted groups	0	0	0	0	Oromia DRMC			**0**
	Activity 5:- Children at risk or victims of sexual abuse are identified and responded accordingly targeting all vulnerable groups	0	0	0	0	Oromia DRMC			**0**
	Output 3 Total	0	0	0	0				**0**
	Output 4 - Staffs at Regional, zonal, woreda and community trained on DRR policies								
	Activity 1:- Project aim familiarization workshop at Regional and zonal level with stakeholders for a total of 100 Regional and zonal officials and senior staffs for four days	-	7,813.00	-	-	Oromia DRMC	European Union	Stationary, refreshment, DSA, transport;	**7,813.00**
	Activity 2:-Woreda DRM Council and technical experts training	-	-	7,813.00	-	Oromia DRMC	European Union	Stationary, refreshment, DSA, transport;	**7,813.00**
	Output 4 Total	-	**7,813.00**	**7,813.00**	-				**15,626**
	Output 5 – The project implementation supported								
	Activity 1:-Salaries (gross salaries including social security charges and other related costs) for DRR Experts	3,000	3,000	3,000	3,000	Oromia DRMC	European Union	Monthly Salary	**12,000.00**

	Activity 2:- Salaries (gross salaries including social security charges and other related costs) for accounts	2,250	2,250	2,250	2,250	Oromia DPPC	Europea n Union	DSA, transport; DCT	**9,000.00**
	Activity 3:- Undertake quarterly monitoring mission that include all staffs from concerned sectors	2,500	2,500	2,500	2,500	Oromia DRMC	Europea n Union	DSA and fuel cost	**10,000.00**
	Activity 4:- Conduct quarterly monitoring mission by Oromia DRMC	1,000	1,000	1,000	1,000	Oromia DRMC	Europea n Union	DSA and fuel cost	**4,000.00**
	Activity 5:-Conduct 8 coordination and Integration forums of DRMTW at Regional level		1,125.00	1,687.50	1,687.50	Oromia DRMC	Europea n Union	Refreshment, DSA, and transport	**4,500**
	Activity 6:-Undertake 8 coordination and Integration forums of DRMTW at Zonal level		1,125.00	1,687.50	1,687.50	Oromia DRMC	Europea n Union	Refreshment, DSA, and transport	**4,500**
	Activity 7:-Conduct 16 coordination and Integration forums of DRMTW at Woreda level		2,250.00	3,375.00	3,375.00	Oromia DRMC	Europea n Union	Refreshment, DSA, and transport	**9,000**
	Activity 8:-Procure and provide 40 Motor bikes with 250 cc for 40 Woreda DRM staff	0	80,000	0	0	Oromia DRMC	Europea n Union	DSA,Refreshme nt, Vehicle Rented and fuel cost	**80,000.00**
	Activity 9:-Procure and provide 131 Desk Top Computers / tablets with printer for 131 Woreda DRM staff	0	78,600	0	0	Oromia DRMC	Europea n Union	DSA, Refreshment, Vehicle Rented and fuel cost	**78,600.00**
	Output 5 Total	**8,750.0**	**171,850.0**	**15,500.0**	**15,500.0**				**211,600.00**
	Result 1 Subtotal	**8,750.0**	**214,663.0**	**29,563.0**	**40,500.0**				**293,476.00**

Result 2: Effective DRR regional Contingency Funds (DRR-CF) are in place to reinforce preparedness and early response. Indicators - Number of vulnerable people covered at the initial alert and alarm phase of the early response - proportion of number of persons in need of emergency response covered by the DRM CF and by the HR - % of DRR investment needs addressed in selected	**Output 1:-Communities and resident IDPs living in areas at risk of climate disaster are better prepared to withstand future shocks.**								
	Activity 1:- Conduct 5 Rapid and need assessment to know status and trends of key indicators		4,000.00		4,000.00	Oromia DRMC	Europea n Union	DSA, Fuel and other stationery materials	**8,000.00**
	Activity 2:- Construct strategic water sources in under-provided areas to ensure optimum coverage (rehabilitate 10 existing water sources; construct 10 water harvesting points; construction of 10 underground cisterns, Construction of 5 community ponds)		150,000	142,000	250,000	Oromia DRMC	Europea n Union	Machinery Rent, DSA, Fuel and structural construction material	**542,000.00**
	Activity 3:- Construct 5 contingency boreholes for use only in drought c.		50,000	50,000		Oromia DRMC	Europea n Union	Machinery Rent, DSA, Fuel and structural construction material	**100,000.00**
	Activity 4:- Installation of 20 water tanker with capacity of 40,000 litter in drought-affected areas		15,000		15,000	Oromia DRMC	Europea n Union	Material procurement, DSA, Transport Cost, Other related costs	**30,000.00**
	Activity 5:- Undertake 20 Rehabilitation and maintenance of non-functional water schemes.	0	60,000	0	60,000	Oromia DRMC	Europea n Union	Stationary, refreshment, DSA, transport; DCT	**120,000.00**
	Activity 6:- Construction and expansion of small scale irrigation		250,000		250,000	Oromia DRMC	Europea n Union		**500,000.00**

woredas with reference to the WDP and the WRAMP - Ensure the livelihood of the community by 30% within the targeted project areas	**Activity 7:-** Maintenance of small scale irrigation		100,000		100,000	Oromia DRMC	Europea n Union		**200,000.00**
	Output 1 Total	**0**	**629,000**	**192,000**	**679,000**				**1,500,000.00**
	Output 2:- Communities in needs when a crisis occurs receive early support before humanitarian aid is mobilized								
	Activity 1:- Purchasing and preposition of relief food assistance for emergency affected population for two months in MT		200,000.00	200,000.00		Oromia DRMC	Europea n Union	DSA, Fuel and other stationery materials	**400,000.00**
	Activity 2:-Logistics capacity augmentation for loading and unloading including delivery and distribution of food for the affected communities		1,000	1,000		Oromia DRMC	Europea n Union	Machinery Rent, DSA, Fuel and structural construction material	**2,000.00**
	Activity 3:- Water rationing for emergency in highly affected communities for the first three months		10,000		5,000	Oromia DRMC	Europea n Union	Machinery Rent, DSA, Fuel and structural construction material	**15,000.00**
	Activity 4:- Fodder and veterinary provision for livestock for one round that serves at least for 20 days		5,000	5,000	5,000	Oromia DRMC	Europea n Union	Material procurement, DSA, Transport Cost, Other related cost	**15,000.00**
	Activity 5:- provision of supplementary food for 20% (15% under five children and 5% Pregnant Women as well as lactating mothers) for one months	0	60,000	0	60,000	Oromia DRMC	Europea n Union	Blended food procurement, DSA, transport;	**120,000.00**

	Activity 6:-Provision of different seed types for 20% of the affected HH to plant short maturing variety		75,000	75,000		Oromia DRMC	Europea n Union	Selected different variety of seed and procurement, DSA, transport;	**150,000.00**
	Activity 7:-Identifying and supporting the return of IDP willing to be resettled in their place of origin in respect of the internationally recognized OCHA Guiding Principles on Displacement			49,000	49,000	Oromia DRMC	Europea n Union	Rehabilitation and reconstruction costs	**98,000.00**
	Output 2 Total	-	**351,000.00**	**330,000.00**	**119,000.00**				**800,000.00**
	Result 2 Subtotal	-	**980,000.00**	**522,000.00**	**798,000.00**				**2,300,000.00**
Other Costs	Publication		2,000.00	3,000.00	5,000.00	Oromia DRMC	Europea n Union		**10,000.00**
	Studies or/and research conducted on DRR and Early Warning			7,650.00	7,650.00	Oromia DRMC	Europea n Union		**15,300.00**
	Expenditure verification/Audit				5,000.00	Oromia DRMC	Europea n Union		**5,000.00**
	Visibility actions			5,500.00	5,500.00	Oromia DRMC	Europea n Union		**11,000.00**
	Consumables-Office suppliers	600.00	600.00	600.00	600.00	Oromia DRMC	Europea n Union		**2,400.00**
	Other services (Tel/fax, maintenance)	600.00	600.00	600.00	600.00	Oromia DRMC	Europea n Union		**2,400.00**
	Other Cost Total	-	**2,000.00**	**16,150.00**	**23,150.00**				**46,100.00**
Grand Total		**8,750**	**1,196,663**	**567,713**	**861,650**				**2,639,576**

2021-2023 Annual Work Plans (Oromia Region)

Oromia Disaster Risk Management Commission								
EU Supported Strengthening Decentralization of DRM in Oromia								
	1. Budget for the Action[1]		Year 2		Year 3		Year 4	
	Activity	**Unit [13]**	**# Units**	**Total Budget**	**# Units**	**Total Budget**	**# Units**	**Total Budget**
1	**Human Resources[14]**							
1.1	**Salaries (gross salaries including social security charges and other related costs, local staff)4**							
1.1.1	Technical - project staff /Expert	per month	12	12,000	12	12,000	12	12,000
1.1.2	Administrative/ support staff,							
1.1.2.1	Accountant	per month	12	9000	12	9000	12	9000
1.3	Per diems for missions/travel5							
1.3.1	Local (staff assigned to the Action):	Monitoring	4	9,333	4	9,333	4	9,333
	Subtotal Human Resources			**30333.3**		**30333.3**		**30,333**
2	**Travel**			0		0		0
	Subtotal Travel							
3	**Equipment and supplies[7]**							
3.1	Purchase of vehicles							
3.1.2	Hardtop land cruiser - 5 doors (Regional DRMC) or alternative two vehicles of higher specifications as per government regulation - **transferred NDRMC Budget**	vehicles						

3.1.3	Hardtop land cruiser - 5 doors (Zonal DRMO) - **Transferred NDRMC Budget**	vehicles						
3.1.4	Motor bikes 250 cc for Woreda DRM staff	motorbikes						
3.1.5	Desk Top Computers / tablets with printer for Woreda DRM staff	PC + printer						
	Subtotal Equipment							
4	**Local office**							
	Subtotal Local office							
5	**Other costs, services**[8]							
5.1	Publications							
5.2	Studies, research							
5.3	Expenditure verification/Audit	Audit	1	2500	1	2500	1	2500
5.4	Evaluation costs (Mid and Final)	Evaluation					1	10000
5.6	Visibility actions[10]	action	2	5,000	2	5,000	2	5,000
	Subtotal Other cost and service			**7,500**		**7,500**		**17,500**
6	**Others**							
6.1	**Trainings to Government technical staff on DRM Policy, strategy and DRM Mainstreaming**							
6.1.1	Woreda DRM Council and technical experts training	person			100	7,813		
6.1.2	Project aim familiarization workshop at Regional, zonal and woreda level with stakeholders	person			100	7,813		
6.1.3	Provide Training on Early warning system							

6.1.4	LEAP, SPSS and advance excel training for Regional and zonal experts	person						
6.1.5	climate modeling software training for regional experts	person						
	Subtotal Training to government technical staff					15,626		
6.2	**DRR and Contingency Fund activities**							
6.2.1	**DRR preparedness activities**							
6.2.1.1	Preparedness activities as per Appendix 2 to the Action	Activities	10	1500000	5	750000		
6.2.2	**Contingency Fund**							
6.2.2.1	Early response as per Appendix 2 to the Action 50% EU	Activities	5	800000	4	640000		
6.2.2.2	Early response as per Appendix 2 to the Action 50% Oromia contingency	Activities	5		4			
	Sub Total DRR and Contingency fund activities			**2300000**		**1390000**		
6.3	**Organization of various DRM forums**							
6.3.1	Develop woreda Disaster Risk Mitigation and adaptation plan and preparedness plan for woreda Disaster Risk profile studded (for 20 woreda)	Woreda	5	23437.5	5	29,688		
6.3.2	Coordination and Integration - DRMTW forums							
6.3.2.1	Organization of forum at Regional level	forum	8	4500	8	4500	8	8744
6.3.2.2	Organization of forum at Zonal level	forum	8	4500	8	4500	8	4500
6.3.2.3	Organization of forum at Woreda Level	forum	16	9000	16	9000	16	9000

	Subtotal for organization of forums			**41440**		**41440**		**22,244**
	Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)	**3.40%**		44357.94		44357.94		44357.94
	Grand Total			***$ 2,423,631.24***		***$ 1,529,257.24***		***$114,435.34***

C: SOMALI REGION

S/No	Activity		All years	1st year (2020)	2nd year (2021)	3rd year (2022)	4th year (2023)	Budget (€)
1	**DRR and Contingency Fund Activities**							
1.1	DRR Preparedness activities(DRR Implementation)	No of woredas	10	2	3	3	2	**1,500,000.00**
2	**Contingency Fund**							
2.1	Early Response (establishment of Contingency fund)	No of woredas	9	2	2	2	3	**1,440,000.00**
3	**Trainings and Capacity buildings**							
3.1	Training on DRR policy Strategy, Improved Early Warning for Regional, Zonal and woreda officials and Experts	No of Sessions	10	2	2	3	3	**31,250.00**
3.2	Training on Community preparedness activities	>> >>	8	2	2	2	2	**25,000.00**
3.3	Training on peace building/conflict management including management of displaced communities	>> >>	8	2	2	2	2	**25,000.00**

3.4	Training on Gender protection mainstreaming	>> >>	8	2	2	2	2	**25,000.00**
3.5	Training on management of Early response and it including coordination with humanitarian response Management	>> >>	8	2	2	2	2	**25,000.00**
4	**Develop Woreda Disaster Risk Mitigation & adaptation and Contingency plans and Woreda Disaster Risk Profiling**							
4.1	DRR planning		40	5	12	13	10	**200,000.00**
4.2	Woreda Disaster Risk Profiling		30	-	10	10	10	**0.00**
5	**Per-diem for missions/Travels**							
5.1	Monitoring Missions		12	3	3	3	3	**42,000.00**
5.2	Local Transportation for monitoring mission		12	3	3	3	3	**30,000.00**
								3,343,250.00

D: NDRMC, SNNPR AND SIDAMA

	1. Budget for the Action1		**All Years**				**Year one**			**Year two**			**Year three**			**Year four**		
	Costs	Entity	Unit 13	N°	Unit value	Total Cost (in EUR)3	N°	Unit value	Total Cost (in EUR)	N°	Unit value	Total Cost (in EUR)	N°	Unit value	Total Cost (in EUR)	N°	Unit value	Total Cost (in EUR)
1	Human Resources - 14																	
1.1	Salaries (gross salaries including social security charges and other related costs, local staff) - 4				0													
1.1.1	Project staff NDRMC																	
1.1.1.1	Project manager	NDRMC	month	48	1,000	48,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000
1.1.1.2	System developer	NDRMC	per month	48	1,000	48,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000
1.1.1.3	Project accountant	NDRMC	per month	48	750	36,000	12	750	9,000	12	750	9,000	12	750	9,000	12	750	9,000
1.1.2	Project staff SNNPR																	
1.1.2.1	Project manager	SNNPR	per month	48	1,000	48,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000
1.1.2.2	Project accountant	SNNPR	per month	48	750	36,000	12	750	9,000	12	750	9,000	12	750	9,000	12	750	9,000
	Project staff SNNPR																	
	Project manager	Sidama	per month	48	1,000	48,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000
	Project accountant	Sidama	per month	48	750	36,000	12	750	9,000	12	750	9,000	12	750	9,000	12	750	9,000
1.1.3	Project staff Somali Region																	
1.1.3.1	Project manager	Somali	per month	48	1,000	48,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000	12	1,000	12,000
1.1.3.2	Project accountant	Somali	per month	48	750	36,000	12	750	9,000	12	750	9,000	12	750	9,000	12	750	9,000
1.3	1.3 Per diems for missions/travel 5																	
1.3.1	Monitoring mission																	
1.3.1.1	NDRMC	NDRMC	Mission	12	2,500	30,000	3	2,500	7,500	3	2,500	7,500	3	2,500	7,500	3	2,500	7,500
1.3.1.2	SNNPR	SNNPR	Mission	12	2,500	30,000	3	2,500	7,500	3	2,500	7,500	3	2,500	7,500	3	2,500	7,500
1.3.1.3	Somalia	Somali	Mission	12	2,500	30,000	3	2,500	7,500	3	2,500	7,500	3	2,500	7,500	3	2,500	7,500
	Subtotal Human Resources					390,000			97,500			97,500			97,500			97,500
2	Travel6																	

2.1	International travel - Exchange visit with NDMA Kenya	NDRMC	per trip	16	4000	64,000	4	4000	16,000	4	4000	16,000	4	4000	16,000	4	4000	16,000
2.2	Local transportation																	
2.1.1	NDRMC Inter region experience sharing	NDRMC	Mission	16	1500	24,000	4	1500	6,000	4	1500	6,000	4	1500	6,000	4	1500	6,000
2.1.2	NDRMC monitoring mission	NDRMC	Mission	12	1000	12,000	2	1000	2,000	4	1000	4,000	4	1000	4,000	2	1000	2,000
2.1.3	Somalia monitoring mission	SNNPR	Mission	12	1000	12,000	2	1000	2,000	4	1000	4,000	4	1000	4,000	2	1000	2,000
2.1.4	NDRMC monitoring mission	Somalia	Mission	12	1000	12,000	2	1000	2,000	4	1000	4,000	4	1000	4,000	2	1000	2,000
	Subtotal Travel					**988,000**			**28,000**			**34,000**			**34,000**			**28,000**
3	Equipment and supplies7																	
3.1	Purchase or rent of vehicles																	
3.1.1	Hardtop land cruiser - 4.2 Litre engine	NDRMC	vehicles	2	35,000	70,000												
3.1.2	Hardtop land cruiser - 4.2 litre engine	SNNPR	vehicles	2	35,000	70,000												
3.1.3	Hardtop land cruiser - 4.2 litre engine	Somali	vehicles	2	35,000	70,000												
3.1.4	Pick up land cruiser - 4.2 litre engine	SNNPR	vehicles	2	35,000	70,000												
3.1.5	Pick up land cruiser - 4.2 litre engine	Somali	vehicles	2	35,000	70,000												
3.1.6	Hardtop land cruiser - 4.2 litre engine	Oromia	vehicles	3	35,000	105,000												
3.1.7	Pick up land cruiser - 4.2 litre engine	Oromia	vehicles	4	35,000	140,000												
3.1.8	Hardtop land cruiser - 4.2 litre engine	Amhara	vehicles	5	35,000	175,000												
	Hardtop land cruiser - 4.2 litre engine	Sidama	vehicles	1	35,000	35,000												
3.1.6	Motor bikes 250 cc for Woreda staff	Somali	motorbikes	30	2,000	60,000												
	Motor bikes 250 cc for Woreda staff	SNNPR	motorbikes	24	2,000	48,000												
3.1.7	Motor bikes 250 cc for Woreda staff	Sidama	motorbikes	6	2,000	12,000												
3.2	Office equipment -																	

	computers																	
3.2.1	Office furniture for staff deployed to EU project	NDRMC	Set/office	1	4,000	4,000												
	Office furniture (provision per region)	Sidama	Set/office	10	250	2,500												
3.2.2	Office furniture (provision per region)	SNNPR	Set/office	38	250	9,500												
3.2.3	Office furniture (provision per region)	Somalia	Set/office	48	250	12,000												
3.2.4	Laptop Computers - tablet	NDRMC	Unit	14	780	10,920												
3.2.5	Laptop Computers - tablet	SNNPR	Unit	18	780	14,040												
	Laptop Computers - tablet	Sidama	Unit	5	780	3,900												
3.2.6	Laptop Computers - tablet	Somalia	Unit	23	780	17,940												
3.2.7	Desk Top Computers with Printer and modem	NDRMC	Unit	20	1,200	24,000												
3.2.8	Desk Top Computers with Printer and modem	SNNPR	Unit	16	1,200	19,200												
	Desk Top Computers with Printer and modem	Sidama	Unit	4	1,200	4,800												
3.2.9	Desk Top Computers with Printer and modem	Somalia	Unit	20	1,200	24,000												
3.2.10	Other office equipment (photocopy, UPS, Hard Disk)	NDRMC	Set	1	4,000	4,000												
3.2.11	Other office equipment (photocopy, UPS, Hard Disk)	SNNPR	Set	1	4,000	4,000												
	Other office equipment (photocopy, UPS, Hard Disk)	Sidama	Set	1	4,000	4,000												
3.2.12	Other office equipment (photocopy, UPS, Hard Disk)	Somalia	Set	1	4,000	4,000												
3.3	Stand By generator																	
3.3.1	70 KVA Stand By generator for EWS	NDRMC	Unit	1	12,000	12,000												
3.3.2	71 KVA Stand By generator for EWS	SNNPR	Unit	1	12,000	12,000												
	71 KVA Stand By generator for EWS	Sidama	Unit	1	12,000	12,000												
3.3.3	72 KVA Stand By generator	Somalia	Unit	1	12,000	12,000												

	for EWS																	
	Subtotal Equipment					**1,084,800**												
5	Other costs, services8					1,135,800												
5.3	Expenditure verification/Audit	NDRMC	Audit	4	5,000	20,000	1	5,000	5,000	1	5,000	5,000	1	5,000	5,000	1	5,000	5,000
5.4	Evaluation costs (Mid and Final)	NDRMC	Evaluation	2	12,500	25,000	0	0	0	1	12,500	12,500	0	12,500	0	1	12,500	12,500
5.6	Visibility actions10	NDRMC	action	4	5,000	20,000	1	5,000	5,000	1	5,000	5,000	1	5,000	5,000	1	5,000	5,000
	Subtotal Other cost and services					**65,000**			**10,000**			**22,500**			**10,000**			**22,500**
6	DRR and Contingency Fund activities																	
6.1	DRR preparedness activities																	
6.1.1	DRR preparedness activities as defined in paragraph 2.1.5.8 of the grant proposal	SNNPR	per action	8	150,000	1,200,000	0	150,000	0	3	150,000	450,000	3	150,000	450,000	2	150,000	300,000
	DRR preparedness activities as defined in paragraph 2.1.5.8 of the grant proposal	Sidama	per action	2	150,000	300,000	0	150,000	0	1	150,000	150,000	1	150,000	150,000	0	150,000	300,000
6.1.2	DRR preparedness activities as defined in paragraph 2.1.5.8 of the grant proposal	Somalia	per action	10	150,000	1,500,000	0	150,000	0	3	150,000	450,000	3	150,000	450,000	2	150,000	300,000
6.2	Contingency Fund																	
6.1.1	Early response & responsive activities as per Appendix 1 to the Action	SNNPR	per action	7	160,000	1,120,000	0	160,000	0	4	160,000	640,000	3	160,000	480,000	2	160,000	320,000
	Early response & responsive activities as per Appendix 1 to the Action	Sidama	per action	2	160,000	320,000	0	160,000	0	1	160,000	160,000	1	160,000	160,000	0	160,000	0
6.1.2	Early response & responsive activities as per Appendix 1 to the Action	Somalia	per action	9	160,000	1,440,000	0	160,000	0	4		640,000	3	160,000	480,000	2	160,000	320,000
6.3	Trainings																	
6.3.1	Training - NDRMC staff and activities																	
6.3.1.1	Short term training NDRMC	NDRMC	per training	8	9375	75,000	2	9375	18,750	2	9375	18,750	2	9375	18,750	2	9375	18,750
6.3.1.2	Training on improving EW system(LEAP,GIS, etc.)	NDRMC	per training	8	9375	75,000	2	9375	18,750	2	9375	18,750	2	9375	18,750	2	9375	18,750

6.3.1.3	Training of trainer on DRM for Region	NDRMC	per training	10	9375	93,750	2	9375	18,750	3	9375	28,125	3	9375	28,125	2	9375	18,750
6.3.1.4	Training on internal and inter-institutional coordination on DRM implementation	NDRMC	per training	2	9375	18,750	1	9375	9,375	1	9375	9,375	1	9375	9,375	1	9375	9,375
6.3.1.5	Training on coordination with the humanitarian response at all level	NDRMC	per training	2	9375	18,750	1	9375	9,375	1	9375	9,375	1	9375	9,375	1	9375	9,375
6.3.2	Training - SNNPR staff and activities																	
6.3.2.1	Re-training SNNPR DRM staff on DRM policy, strategy improved Early Warning System for regional, zonal & woreda experts	SNNPR	per training	8	3125	25,000	2	3125	6,250	2	3125	6,250	2	3125	6,250	2	3125	6,250
6.3.2.2	Training community preparedness activities	SNNPR	per training	6	3125	18,750	1	3125	3125	2	3125	6,250	2	3125	6,250	1	3125	3125
6.3.2.3	Training on peace building/conflict management including management of displaced communities	SNNPR	per training	6	3125	18,750	1	3125	3125	2	3125	6,250	2	3125	6,250	1	3125	3125
6.3.2.4	Training on gender protection-mainstreaming	SNNPR	per training	6	3125	18,750	1	3125	3125	2	3125	6,250	2	3125	6,250	1	3125	3125
6.3.2.5	Training on management of the early response and response including coordination with the Humanitarian	SNNPR	per training	6	3125	18,750	1	3125	3125	2	3125	6,250	2	3125	6,250	1	3125	3125
	Training - SNNPR staff and activities																	
6.3.2.1	Re-training SNNPR DRM staff on DRM policy, strategy improved Early Warning System for regional, zonal & woreda experts	Sidama	per training	2	3125	31,250	2	3125	6,250	0	3125	0	0	3125	0	0	3125	0
6.3.2.2	Training community preparedness activities	Sidama	per training	2	3125	25,000	1	3125	3125	1	3125	3125	2	3125	6,250	2	3125	6,250
6.3.2.3	Training on peace building/conflict management including management of displaced	Sidama	per training	2	3125	25,000	0	3125	0	1	3125	3125	1	3125	3125	0	3125	0

	communities																	
6.3.2.4	Training on gender protection-mainstreaming	Sidama	per training	2	3125	25,000	1	3125	3125	1	3125	3125	2	3125	6,250	2	3125	6,250
6.3.2.5	Training on management of the early response and response including coordination with the Humanitarian	Sidama	per training	2	3125	25,000	0	3125	0	1	3125	3125	1	3125	3125	0	3125	0
6.3.3	Training - Somalia staff and activities																	
6.3.3.1	Re-training Somali DRM staff on DRM policy, strategy improved Early Warning System for regional, zonal & woreda experts	Somalia	per training	10	3125	31,250	2	3125	6,250	3	3125	9,375	3	3125	9,375	2	3125	6,250
6.3.3.2	Training community preparedness activities	Somalia	per training	8	3125	25,000	2	3125	6,250	2	3125	6,250	2	3125	6,250	2	3125	6,250
6.3.3.3	Training on peace building/conflict management including management of displaced communities	Somalia	per training	8	3125	25,000	2	3125	6,250	2	3125	6,250	2	3125	6,250	2	3125	6,250
6.3.3.4	Training on gender protection-mainstreaming	Somalia	per training	8	3125	25,000	2	3125	6,250	2	3125	6,250	2	3125	6,250	2	3125	6,250
6.3.3.5	Training on management of the early response and response including coordination with the Humanitarian	Somalia	per training	8	3125	25,000	2	3125	6,250	2	3125	6,250	2	3125	6,250	2	3125	6,250
6.4	Develop Woreda Disaster Risk Mitigation and adaptation plan and Woreda Disaster Risk profile																	
6.4.1	DRM Planning in the region	SNNPR	Plan/woreda	16	5,000	80,000	4	5,000	20,000	5	5,000	25,000	5	5,000	25,000	2	5,000	10,000
	Woreda Disaster Risk profile	SNNPR	Woreda	16	5,000	80,000	0	5,000	0	5	5,000	25,000	6	5,000	30,000	5	5,000	25,000
	DRM Planning in the region	Sidama	Plan/woreda	4	5,000	20,000	2	5,000	10,000	2	5,000	10,000	0	5,000	0	0	5,000	0
	Woreda Disaster Risk profile	Sidama	Woreda	4	5,000	20,000	0	5,000	0	2	5,000	10,000	2	5,000	10,000	0	5,000	0
6.4.2	DRM Planning in the region	Somalia	Plan/woreda	20	5,000	100,000	5	5,000	25,000	5	5,000	25,000	5	5,000	25,000	15	5,000	75,000
	Woreda Disaster Risk profile	Somalia	Woreda	20	5,000	100,000	0	5,000	0	8	5,000	40,000	8	5,000	40,000	4	5,000	20,000
6.4.3	Information system for EWS																	

	and risk profiling																	
6.4.3.1	Expertise and IS for EWS	NDRMC	Expertise	2	45,000	90,000	1	45,000	45,000	1	45,000	45,000	0	45,000	0	0	45,000	0
6.4.3.2	Expertise and IS for Risk profiling and planning	NDRMC	Expertise	2	45,000	90,000	1	45,000	45,000	1	45,000	45,000	0	45,000	0	0	45,000	0
6.5	DRM Coordination and knowledge Management																	
6.5.1	DRM mainstreaming workshops for Federal line ministries, NGOs and private organizations	NDRMC	Workshop	8	12000	96,000	2	12000	24,000	2	12000	24,000	2	12000	24,000	2	12000	24,000
6.5.2	DRM policy familiarization and mainstreaming workshops for Region, zone and woreda officials and staffs.	NDRMC	Workshop	8	12000	96,000	2	12000	24,000	2	12000	24,000	2	12000	24,000	2	12000	24,000
6.5.3	DRM-Humanitarian coordination	NDRMC	Meeting	12	5000	60,000	1	5000	5000	4	5000	20,000	4	5000	20,000	3	5000	15,000
6.5.4	Research, study, document preparation, publication and dissemination	NDRMC	Studies	12	9000	108,000	1	9000	9,000	4	9000	32,000	4	9000	32,000	3	9000	27,000
6.5.4	Support to ACDRM to develop training modules, revision of WDRP methodology and other technical studies	ACDRM	Studies	5	12000	60,000	1	12000	12,000	2	12000	24,000	1	12000	12,000	1	12000	12,000
	Sub Total Others					**7,423,750**			**356,500**			**3,001,500**			**2,580,750**			**1,909,500**
7	Subtotal direct eligible costs of the Action (1-6)					9,087,550			3,320,800			3,320,800			3,320,800			3,320,800
8	Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)								-			-			-			-
9	Total eligible costs of the Action, excluding reserve (7+ 8)					9,087,550			3,320,800			3,320,800			3,320,800			3,320,800
10	Provision for contingency reserve (maximum 5% of 7, subtotal of direct eligible costs of the Action)		4.64%			432,450			0			0			0			0
11	Total eligible costs (9+10)					9,520,000			3,320,800			3,320,800			3,320,800			3,320,800
13	**Total accepted11 costs of the Action (11+12)**					**9,520,000**			**3,320,800**			**3,320,800**			**3,320,800**			**3,320,800**